

VILLAGE OF MONTICELLO BOARD MINUTES
MARCH 1, 2017

President LaVerne Crooks called the meeting to order at 7:00 pm.

Present: LaVerne Crooks, Robert Harvey, Larry Strause, Stephen Scanlan, Teresa Dunlap, Rene Nicholson

Absent: Greg Bettin

Also present: Clerk DaNean Naeger, PW Director Kevin Komprood, Attorney Alicia Augsburg, 19+ citizens

Pledge of Allegiance.

A motion was made by Harvey, seconded by Strause and carried by voice vote to approve the agenda.

A motion was made by Dunlap, seconded by Nicholson and carried by voice vote to approve the minutes of the February 15, 2017 regular board meeting.

Hearings, public appearance & citizen comments: None

Motion made by Scanlan to go into Closed Session per WI State Stat. Sec. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, Police Chief applicants. And Sec. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Library Employee* Seconded by Dunlap. Roll call vote: Harvey – I; Strause -I; Scanlan – I; Dunlap – I; Nicholson -I; Crooks -I. Motion carried 6-0 at 7:02 p.m.

Motion made by Harvey to return to open session. Seconded by Scanlan. Motion carried at 8:05 p.m.

Motion made by Dunlap to have the Village Board proceed on background checks for the two applicants with the Rock County Sheriff's Department for a period of twenty years. Seconded by Scanlan. Motion carried.

Motion made by Dunlap to have the Village's Attorney send correspondences to the Library Board and the Director of the Library. Seconded by Scanlan. Motion carried.

Committee Reports

Robert Harvey Finance Report –

- a) Motion made by Harvey to approve March invoices CKS#15659-15680 + Manual in the amount of \$203,533.62. Seconded by Nicholson. Motion carried.
- b) Motion made by Harvey to approve March payroll Vouchers #V1363-1383 in the amount of \$10,055.97. Seconded by Nicholson. Motion carried.
- c) Motion made by Harvey to approve cigarette license to Casey's General Store #3585. Seconded by Nicholson. Motion carried.
- d) Motion made by Harvey to approve premises description change to T-n-D's to allow a beer garden noting #2 & #3 (fencing & signs) must be complied with. Seconded by Nicholson. Motion carried.

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Tere Dunlap Personnel Report –

- a) Motion made by Dunlap to approve the personnel manual changes that include the final paycheck – WRS payout and vacation accrual is per pay period. Seconded by Strause. Motion carried. Clarification purposes only.
- b) Dunlap informed the board the committee is looking at possible changes to Ordinance Sec 2-3-5 & 5-1-7. Still under review – ordinances pertain to hearing authority and Police Chief correspondences with state statutes.
- c) Hearing Officer. Board to think of a person to fill this position and bring back to the next board meeting.

Teresa Dunlap Public Works Report – Update on Income Survey has been suspended. Received an update from Delta3, have had only 62% returned with 31.5% LMI. Did not meet requirements of 80% & 51.5% LMI. Delta3 still plans on applying to see if can get some funding.

- a) Motion made by Dunlap to change REU's from 4 to 3 and refund Randy Flesher at 321 E Coates rental apartments for error in sewer, refund back to 2014 – first increase in rates to go towards future billings vs. cash credit. Seconded by Scanlan. Motion carried.
- b) Lion's Legacy Project for Lake. Mike Davis, master gardener informed us of upgrades to around the Lake. Looking at a ten-year plan. Lions to cover costs up to \$30-40,000. To bring plan back to board to review in approximately 6-8 months. Was informed must comply with DNR, Federal and State laws. To also check with other community organizations to see if they have any plans along with the Public Works Department. Motion made by Dunlap to give the Lions the go ahead to present a plan. Seconded by Nicholson. Motion carried.
- c) Borrowing up to \$90,000 for refuse truck & modify 84 GMC truck. PW Committee wants to know if the board is interested in taking out a loan for the refuse truck prior to continuing looking for one. Grossen received a proposal from Greenwood State Bank for a loan in the amount of \$90,000, 7-yr loan at 2.85%. Currently have \$60,000 in reserves for a total of \$150,000. Loan payments would be \$1,185/mo. or \$9,500 interest annually. Trucks they are currently looking at range from \$127-365,000. If funds remain, would like to use the old refuse truck chassis and get a box (\$10,000) to replace the 1984 GMC truck that would sell. Motion made by Dunlap to borrow \$90,000 from the Greenwoods State Bank (under offered conditions) to put toward the purchase of a refuse truck and possibly toward the modification/conversion of the old refuse truck into an acceptable replacement of the 1984 GMC truck that would be retired and sold. Seconded by Scanlan. Borrowing power balance is around \$700,000. Plan is to use refuse revenues vs. put on the tax roll as debt levy. Unsure if Greenwoods is writing the loan as a revenue vs obligation loan. Green County Solid Waste is currently locked in at \$45/ton, no talk about increasing fees or closing. Will continue to use pickup trucks to pick up refuse. New one will fit in garage as is? – Yes, no adjustments needed. Not looking at increasing refuse fees at this time. Would take 6-8 months to get a truck. Motion carried.
- d) Motion made by Dunlap to approve Brian Grossen to attend WRWA Tech Conference March 29-31, 2017 in LaCrosse at a cost of \$523.80. Seconded by Strause. Motion carried.
- e) E-Waste Days will be held April 12th & 15th. For village residents and businesses only. Prices increased slightly due to loss last year. To be collected at recycling center.
- f) County to reimburse Village for Lincoln St bridge in the amount of \$2,573.24.
- g) Green County Solid Waste Management – waiting for new contract prior to recommending.

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Stephen Scanlan: Was appointed to serve on the Solid Waste Management Board until April 18, 2017. Library Report – None

Larry Strause Fire – None

Larry Strause Public Safety –

- a) Overtime wages for Police Chief. Motion made by Strause to approve payment to the Police Chief of the 4.5 hours of overtime. Seconded by Scanlan. Motion carried. Personnel Committee previously did not approve given it was not pre-approved via the personnel manual. Took more time to get rid of 40 years of paperwork – Committee felt it was needed and should be approved.
- b) Replacement of police garage door opener. Motion made by Strause to purchase a new garage door opener with a programable one for \$380 from Liftmaster. Seconded by Nicholson. Motion carried. Current door opener is too old and unable to be reprogramed.
- c) Reduce speed sign on N Monroe Street. Motion made by Strause to put up a reduce speed sign ahead on N Monroe Street to 25 MPH. Seconded by Nicholson. Motion carried.

Rene Nicholson Park & Rec –

- a) Discuss pool pump & motor. Motor is pulled every three years and is rewinded and a new pump/impellor is put in. It was found when rewinding the motor the shaft was gone. The equipment is 24 years old. New motor \$6800, shaft - \$3200. Pump hosing is good, already purchased an impellor. Replacing entire pump assembly would be costly. Recommend to replace the shaft for around \$3200. Motion made by Strause to purchase the shaft and use cash on hand to fund it. Seconded by Nicholson. Motion carried.

Administrative Report by DaNean Naeger.

- a) Set a special board meeting for alcohol license approval March 6-10th. Motion made by Scanlan to set a special board meeting for Monday, March 6, 2017 at 3 p.m. to review liquor application. Seconded by Harvey. Motion carried.

President's Report by LaVerne Crooks – None

Unfinished Business –

- a) Update on broadband internet with the County. Scanlan provided an update, met with all six representatives. Spoke on Bill 49, funding laws. Each county needs a GIS map/survey which costs \$10-15,000. To hear more on Friday whether the state will help with funding. Need to raise \$5,000 to be able to apply for grants. To give an update at next meeting.

New Business – None

Adjourn

A motion was made by Nicholson, seconded by Scanlan to adjourn at 9:02 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer