

VILLAGE OF MONTICELLO BOARD MINUTES
FEBRUARY 1, 2017

President LaVerne Crooks called the meeting to order at 7:00 pm.

Present: LaVerne Crooks, Robert Harvey, Larry Strause, Greg Bettin, Stephen Scanlan, Teresa Dunlap, Rene Nicholson

Absent: None

Also present: Clerk DaNean Naeger, PW Supervisor Brian Grossen, Attorney Alicia Augsburger, 21+ citizens

Pledge of Allegiance.

A motion was made by Strause, seconded by Harvey and carried by voice vote to approve the agenda.

A motion was made by Strause, seconded by Dunlap and carried by voice vote to approve the minutes of the January 18, 2017 regular board meeting.

Hearings, public appearance & citizen comments: None

Committee Reports

Robert Harvey Finance Report –

- a) Motion made by Harvey to approve February invoices CKS#15601-15620 + Manual in the amount of \$18,612.90. Seconded by Nicholson. Motion carried.
- b) Motion made by Harvey to approve February payroll Vouchers #V1332-1347 in the amount of \$10,606.73. Seconded by Nicholson. Motion carried.
- c) Possible recommendation on contract for codification of ordinances. Motion made by Harvey to contract with General Code for a base codification project and premium eCode360 option for a total of \$12,850. Seconded by Nicholson. Motion carried. Marcia Clifford from General Code was present and reviewed the process briefly and answered any questions. Explained the ordinances will be available online and via an app for cell phones. Will take 12-18 months to complete and payment will be over a two-year budget cycle.
- d) Motion made by Harvey to approve operator licenses to Hans Marty, Annemae Doyle, and Gregory Clark. Seconded by Nicholson. Motion carried.
- e) Motion made by Harvey to approve Treasurer's Conference, April 27 & 28 in Elkhart Lake in the amount of \$428.45. Seconded by Bettin. Motion carried.
- f) Motion made by Harvey to approve Budget Resolution #2017-0201. Seconded by Bettin. Roll call vote: Harvey – I; Strause -I; Bettin -I; Scanlan – I; Dunlap -I; Nicholson -I; Crooks -I. Motion carried 7-0.

Greg Bettin Personnel Report – Closed session at end of meeting

Teresa Dunlap Public Works Report –

- a) Green County Solid Waste Management Board – representative attendance Feb 9th to vote on possible changes to member billing procedure. Proposing to eliminate monthly adjustments. At the end of the year, if income surpasses the needs for the year, a refund would be issued. If net loss, the municipality would be billed according to the percentage of use for the year to make up the loss. Rates would remain at \$45/ton. Tere Dunlap and Stephen Scanlan planning on attending this meeting.

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- b) Motion made by Dunlap to purchase tires for the refuse truck at a cost of no more than \$1,500. Seconded by Strause. Motion carried. For safety reasons – to purchase recaps or on sale tires.
- c) Main Street lights – Grossen presented the idea of replacing the current light bulbs with LED bulbs on 10 street lamps on downtown Main Street. The LED bulbs are expected to give a brighter light and save electricity. Cost is \$350 each installed. Currently this project is noted budgeted. John Waelchli from Light It Up was present to explain the difference between current (250-watt metal halide) and new 100 watt LED (5-year warranty). Yearly cost savings is estimated at \$671.38 with a 5.21-year paycheck. Currently have one light out, to replace with a demo LED to see if notice difference before agreeing to replacing all of them. Turnaround time is 2-3 days. Focus on Energy through Alliant currently no longer gives grants for street lights.
- d) Motion made by Dunlap to approve sewer use adjustment to Richard Anderson at 220 Urban Rd in the amount of \$162.94 for a water softener that broke and water did not enter the sewer system due to a dirt floor and no floor drain. Seconded by Nicholson. Motion carried.

Larry Strause Fire – None

Larry Strause Public Safety – Reviewing ordinance 7-1-13(c)(29) to allow raising of chickens in the village. Eighteen cases to date.

Stephen Scanlan Library – None

Rene Nicholson Park & Rec – None

Administrative Report by DaNean Naeger. None

President's Report by LaVerne Crooks – Read ordinance concerning committee communication – must provide report to board and who attended to clerk. Does not state if report be in verbal or written form.

Unfinished Business –

- a) 215 E Lake Carroll Property. Village's attorney received the letter report and there are no liens on the property. Motion made by Dunlap to get bids for razing the building. Seconded by Strause. Motion carried.

New Business –

- a) Motion made by Strause to approve Disch Trucking & Excavating snow removal proposal for \$25 corner lots, \$20 regular lots + \$15/bag of salt as needed. Seconded by Dunlap. Citizens will also be charged \$75 administration fee on top of contract fee. Motion carried.
- b) Motion made by Bettin to go into Closed Session per WI State Stat. Sec. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises

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responsibility, Considering employment for Police Chief position. Seconded by Strause. Roll call vote: Harvey – I; Strause -I; Bettin – I; Scanlan – I; Dunlap – I; Nicholson -I; Crooks -I. Motion carried 7-0 at 7:35 p.m.

- c) Motion made by Harvey to Return to open session. Seconded by Dunlap at 8:40 p.m. Any action as a result of closed session: Motion made by Bettin to move forward with backgrounds checks and interviews with new outside consultants for the candidates as recommended by the Personnel Committee for the position of Police Chief for the Village of Monticello. Seconded by Dunlap. Motion carried.

Adjourn

A motion was made by Bettin, seconded by Dunlap to adjourn at 8:43 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer