

VILLAGE OF MONTICELLO BOARD MINUTES  
NOVEMBER 16, 2016

President LaVerne Crooks called the meeting to order at 7:00 pm.

Present: LaVerne Crooks, Robert Harvey, Larry Strause, Greg Bettin, Teresa Dunlap, Rene Nicholson

Absent: Stephen Scanlan

Also present: Clerk DaNeen Naeger, PW Supervisor Brian Grossen, Sue Moen, Katie Pederson

Pledge of Allegiance.

A motion was made by Harvey, seconded by Dunlap and carried by voice vote to approve the agenda.

A motion was made by Strause, seconded by Nicholson and carried by voice vote to approve the minutes of the November 2, 2016 regular board meeting.

**Hearings, public appearance & citizen comments:**

1. Motion made by Dunlap to go into Public Hearing for Proposed 2017 Village of Monticello General Budget, seconded by Harvey at 7:01 p.m. Motion carried. Clerk provided different budgets – published version and recommended adopted budget.

Motion made by Dunlap, to reduce revenue account Special Assessment by \$125 and reduce expenditure Village Hall by \$125. Seconded by Nicholson. Motion carried. Clerk indicated this was due to the State rounding the CPI from 0.93% to 0.90% for the Expenditure Restraint program putting the budget slightly over.

Dunlap noted concern with public works budget being lower than 2016 budget. (2016 adopted PW budget \$220,950, Amended budget \$230,850 (reserves added to purchase lawn mower), 2017 PW budget \$217,880. Requested an increase of \$13,000 (\$6,000 to Mach&Equip Outlay & \$7,000 Refuse Outlay). Noted the public works department has decreased a position which should save approximately \$8,000 and they need a mower and refuse truck. They have increased refuse sticker costs to go towards the refuse truck. Have looked at contracting out refuse service and due to loosing burn barrels, junk days, pay for collection of village trash and still pay for the transfer station it isn't a smart move. Dunlap recommend decreasing each department by 2.1% to get the \$13,000. Motion made by Harvey to decrease other departments expenses and add the \$13,000 to \$6,000 to Mach&Equip Outlay & \$7,000 Refuse Outlay. Seconded by Nicholson. Motion carried.

Clerk indicated the local mill rate is increasing \$.38/1,000 of assessed value from last year. (\$7.79 to \$8.17) The overall tax bill without State School credit is increasing \$.82/1,000 of assessed value – this includes schools, county, and local. No other questions or changes were addressed from the public.

2. Close of Public Hearing. Motion made by Nicholson, seconded by Dunlap at 7:56 p.m. Motion carried.
3. Motion made by Bettin to approve Resolution #2016-1116 Adopting the 2017 Operations

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Budget and Setting the 2016 Local Tax Levy in the amount of \$581,885.00, seconded by Harvey. Roll call vote: Nicholson – I; Dunlap –I; Bettin – I; Strause – I; Harvey –I; Crooks –I. Motion carried 6-0.

**Committee Reports**

Finance Report –

- a) Motion made by Harvey to approve November invoices CKS#15428-15452 + Manual in the amount of \$14,011.10. Seconded by Strause. Motion carried.
- b) Motion made by Harvey to approve November payroll Vouchers #V1228-1244 in the amount of \$11,480.67. Seconded by Nicholson. Motion carried.
- c) Motion made by Harvey to approve operator license to Derek Schwoerer. Seconded by Nicholson. Motion carried.

Greg Bettin Personnel Report –

- a) Recommend changes to Personnel Manual. Motion made by Bettin to make the changes to the Personnel changes that include: Changing Police Department hours from 45 hours/wk. to 40 hours/wk.; Eliminating 3.6(a) Time Clock Policy; Added Retirement 30-day notice effective January 1, 2017. Seconded by Dunlap. Motion carried.
- b) Posting of part-time Public Works Assistant position. Motion made by Bettin to post the position of part-time PW Assistant position in the Shopper and Post Messenger for two weeks, due by December 9, 2016. Seconded by Dunlap. Motion carried.

Teresa Dunlap Public Works Report –

- a) Approval of the 2017 Water & Sewer Utility Budgets. Motion made by Dunlap to approve the 2017 Water & Sewer Utility Budgets. Seconded by Harvey. Motion carried.
- b) Update on Green County Solid Waste Management-Transfer Station rates. Indicated they are still trying to increase revenue through recycling ag bags at \$3/pound. \$45/ton tipping rates remain the same, considering a flat fee/month to decrease the fluctuate each month in billing but not expecting an increase. Non-member tipping fee went from \$60-\$65. E-waste may increase.

Larry Strause Fire – To purchase three pagers at a cost of \$1,245. Brush truck to hopefully be done by first of year. 2017 budget was passed with no changes from last year. No charges for First Responder calls. Annual Fire District feed with be Mon., February 27<sup>th</sup>. New fire dept. sign is mounted in front of the fire station. The old fire dept. desk from about 1920 was restored by Kenny Keough and now back in the station.

Larry Strause Public Safety – None

Stephen Scanlan Library - None

Rene Nicholson Park & Rec – None

**Administrative Report** by DaNean Naeger. Need to hold a special board meeting to approve a liquor license. November 30<sup>th</sup> at 5:45 p.m.

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**President's Report by LaVerne Crooks** – Reminder employee luncheon to be held December 9<sup>th</sup> at noon.

**Unfinished Business** –

- a) Motion made by Bettin to approve Resolution #2016-1116A Supporting a Constitutional Amendment. Seconded by \_\_\_\_\_. Motion failed due to a lack of a second.

**New Business** – None

**Adjourn**

A motion was made by Strause, seconded by Nicholson to adjourn at 8:27 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer