

VILLAGE OF MONTICELLO BOARD MINUTES
OCTOBER 19, 2016

President LaVerne Crooks called the meeting to order at 7:00 pm.

Present: LaVerne Crooks, Robert Harvey, Larry Strause, Greg Bettin, Stephen Scanlan, Teresa Dunlap

Absent: Rene Nicholson

Also present: Clerk DaNean Naeger, PW Director Kevin Komprood, Sue Moen, Katie Pederson

Pledge of Allegiance.

A motion was made by Strause, seconded by Dunlap and carried by voice vote to approve the agenda.

A motion was made by Harvey, seconded by Strause and carried by voice vote to approve the minutes of the October 5, 2016 regular board meeting.

Hearings, public appearance & citizen comments:

1. Mike Johnson, Green County Development introduced himself. Indicated he was glad to see the Comprehensive Plan was updated and completed. Would like to see the board look at the development part of the plan in regards to setting up another TID and acquire property. Noted he would assist in this effect, has requests for manufacturing and industry sites. Indicated his budget has increased from \$135,000 to \$175,000 and has added one part-time staff member that is responsible for marketing. Indicated that they are looking in the internet issues in Monticello. There is a town meeting being held on November 16th at 7 p.m. in Monroe at the Justice Center to discuss with Green County communities about the opportunities for internet services. Board member Scanlan will be co-hosting.

Alicia Augsburg, Village Attorney introduced herself and explained what she does for the village.

Committee Reports

Finance Report –

- a) Motion made by Harvey to approve October invoices CKS#15374-15401 + Manual in the amount of \$155,761.08. Seconded by Bettin. Motion carried.
- b) Motion made by Harvey to approve October payroll Vouchers #V1183-1212 in the amount of \$13,484.20. Seconded by Bettin. Motion carried.
- c) Motion made by Harvey to approve holding the 2017 Budget Public Hearing on November 16, 2016 at 7 p.m. Seconded by Bettin. Motion carried. Clerk explained that the CPI (Consumer Price Index) for the 2018 ERP (Expenditure Restraint Program) increased from .36% (which was used to calculate budget) to .92%. This allows the village to increase the budget \$4,700 and still qualify for ERP of approximately \$12,000. The added revenue will be placed in the Public Works outlay given that account was reduced to zero.

President Crooks asked if there was any way to add updating the Code of Ordinances. Last time it was done was in 1989. Ordinances that have passed since, have been updated on the online version which is available on the website. Issue to be placed on the next agenda for further discussion.

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Greg Bettin Personnel Report –

- a) Motion made by Dunlap to approve Incident Report Form. Seconded by Strause. Motion carried. This form is to be used as a tool for the supervisor and board. Examples of use of form were given. Employee to sign and will be placed in personnel file.
- b) Motion made by Dunlap to approve the changes to the Personnel Manual. Seconded by Strause. Motion carried. Included 3.8 incident report form and 4.11 (a) WRS for pension plan.
- c) Motion made by Dunlap to approve Public Works staff structure for 2017 to two full-time employees, two part-time employees and seasonal as needed. Seconded by Strause. Motion carried. Reasons given: Reducing labor costs due to wages and benefits continue to increase. If get new mower will reduce labor hours from 27 hours/wk. to 9 hours/wk. (capital purchase). Director and Supervisor to pick up extra hours without overtime. This structure reduces one full-time position to part-time. This will become effective January 1, 2017.

Teresa Dunlap Public Works Report – None

Larry Strause Fire –None

Larry Strause Public Safety – None

Stephen Scanlan Library – None

Rene Nicholson Park & Rec – Pool sealing has been completed.

Administrative Report by DaNean Naeger

President’s Report by LaVerne Crooks –

- a) Motion made by Dunlap to approve Doreen O’Brien to the Plan Commission. Seconded by Bettin. Motion carried. Replaced Dale Atkinson term to 2018.

Unfinished Business – Report on clean-up days was given by Kevin Komprood. Street sweeping has been completed. Park will close with the first frost.

New Business – None

Adjourn

A motion was made by Scanlan, seconded by Dunlap to adjourn at 7:44 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer