

VILLAGE OF MONTICELLO BOARD MINUTES
SEPTEMBER 7, 2016

President LaVerne Crooks called the meeting to order at 7:00 pm.

Present: LaVerne Crooks, Robert Harvey, Larry Strause, Greg Bettin, Stephen Scanlan, Teresa Dunlap, Rene Nicholson

Absent: None

Also present: Clerk DaNean Naeger, PW Supervisor Brian Grossen, Szvon Conway, Sue Moen, 18 citizens

Pledge of Allegiance.

A motion was made by Harvey, seconded by Strause and carried by voice vote to approve the agenda.

A motion was made by Strause, seconded by Harvey and carried by voice vote to approve the minutes of the August 17, 2016 regular board meeting.

Hearings, public appearance & citizen comments:

Motion made by Strause to open the **PUBLIC HEARING – SIDEWALK and CURB & GUTTER SPECIAL ASSESSEMNTS for N MONROE STREET** (Bart Nies, Delta 3 Engineering. Seconded by Dunlap. Motion carried at 7:02 p.m.

Bart Nies handed out the 'Report of the Engineer'. Schedule B is the estimate of Final Construction Improvements of N Monroe Street:

- 1) Total Construction = \$1,452,280
- 2) Sanitary Sewer Construction = \$262,480
- 3) Water Main Construction = \$ 326,150
- 4) Storm Sewer Construction = \$113,810
- 5) Street Construction = \$749,840

Amount to be assessed:

- 24" Concrete Curb & Gutter @\$11.00 per LF = \$64,629.29
- 4" Concrete Sidewalk @\$4.50 per SF = \$13,920.75
- 6" Concrete Sidewalk @\$5.00 per SF = \$2,483.00
- Concrete Step @\$44.00 per SF = \$0.00

Schedules C, D, E, & F – Schedule of proposed assessments against each parcel affected.

Bart took questions from the citizens: Sue Sinnett – Had a concern with the drainage ditch not draining and the increase in mosquitos. Bart indicated that there was no difference in grade down to the ditch. This would have required DNR approval given they consider it a navigable water way and would not have allowed. The water is just more noticeable given the weeds have been trimmed down.

John Stenbrotten – Noted it was a beautiful job and liked the figures for special assessments. Would like three manholes checked feels a 'bump sign' is needed. Bart indicated they should be 3/8" to a 1" below pavement for movement and snow removal. Will double check them. He also asked about were the border was for the village for possibility of annexing into the village. Bart indicated if his land continues on the eastside and abuts the border he may annex.

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Steve Stenbroten – Concern with Monticello Ford with water in the basement that he didn't have before. Bart indicated that the loading dock was five feet below the alley. The pavement crown was moved to the middle to allow the water to equally drain to the storm sewer. Noted that the drains can handle a ten-year rain storm and not a fifty year so water can pool. Cold patch was added but Steve S. indicated it did not help. Kevin K. recommended moving the down spouts.

Cyndee, Hair Tec-Nique – Noted that dirt was still needed next to her sidewalk. Bart to take care of.

Motion made by Strause to close the public hearing. Seconded by Harvey. Motion carried at 7:25 p.m.

- a) Motion made by Dunlap to approve Resolution #2016-0907 to Authorize Sidewalk, Curb & Gutter and Levying Special Assessments Against Benefitted Property for the N Monroe Street Reconstruction Project. Seconded by Strause. Roll call vote: Rene Nicholson – I; Teresa Dunlap -I; Steve Scanlan -I; Greg Bettin -I; Larry Strause -I; Robert Harvey -I; LaVerne Crooks – I. Motion carried 7-0. Resolution was read so that citizens in attendance would know what the pay back terms were.
- b) Contractor payment #5 to A-1 Excavating for N Monroe Street – no action given items not completed.

Committee Reports

Finance Report –

- a) Motion made by Harvey to approve September invoices CKS#15282-15318 + Manual in the amount of \$46,990.67. Seconded by Nicholson. Motion carried.
- b) Motion made by Harvey to approve September payroll Vouchers #V1127-1152 in the amount of \$14,582.98. Seconded by Nicholson. Motion carried.
- c) Motion made by Harvey to approve Budget Resolution #2016-0907A. Seconded by Bettin. Roll call vote: Harvey -I; Strause -I; Bettin -I; Scanlan -I; Dunlap – I; Nicholson – I; Crooks -I. Motion carried 7-0.

Greg Bettin Personnel Report – None

Teresa Dunlap Public Works Report –

- a) Motion made by Dunlap to place Swiss Heritage Cheese property back on residential rates for sanitary sewer, effective with next billing cycle. Seconded by Harvey. Clarify # of REU's = 7. Motion carried.
- b) Motion made by Dunlap to approve Delta 3 Engineering to work on next step of phosphorus treatment up to \$40,000. Seconded by Strause. Motion carried. Noted next report is due March 2017. Have reached a point where chemicals have gotten the phosphorus down as far as they can go and must move on to mechanical/equipment. Village's permit is good through 2018 and the DNR has approved the Facility plan. Next step is to provide cost analysis of the upgrades needed to the plant and when they are going to be implement, will need to be approved by the board. Bart explained that the village was one of the first permits to meet the lower phosphorus levels over a five-year period.

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- c) Motion made by Dunlap to approve the use of E-series meters of 1-inch or larger as they come due. Seconded by Harvey. Motion carried. Meters have a 20-year life cycle.
- d) Motion made by Dunlap to approve Disch Lawn Care 3-year contract to mow/trim Cemetery's in the amount of \$250 for mowing and \$240 for trimming per time. Seconded by Strause. Motion carried.
- e) Motion made by Dunlap to approve Brian Grossen to attend sewer class in Plover on October 25th. Seconded by Strause. Motion carried.

Bart Nies brought the Intention to Apply for Clean Water Fund grant to be signed. This was approved at the June 1st meeting. This will be for E Lake Ave. Income survey for hardship application for ITA sample was provided. This will be sent from Delta 3's office and will be sent out in October. Clerk to send database of sewer customers to them. This will only go out to residential customers and will have three weeks to return. This is phase one of the sewer improvements to get funding. This was approved at the June 1st meeting.

Larry Strause Fire – None

Larry Strause Public Safety – Has 373 cases to date. Increase budget \$22,000 for a SUV in the 2017 budget – currently on a seven-year cycle.

- a) Motion made by Strause to go for a one-year contract with New Glarus 875 for \$8,000 for Emergency Medical Service for 2017 and to go with Monroe EMS as one of the primary EMS Services for 2017. Response to be received before September 20th. Seconded by Dunlap. Motion carried. Scanlan indicated that the state statute states the village could name more than one EMS service as primary. Also that Village's not obligated to have an EMS but townships are. Noted that if the Green County EMS accepts and a Monticello citizen is injured outside of Monticello, the citizen would be charged as a primary rate vs a non-resident rate. NG rate was based on the volume call rate in Monticello was 10% (ave.38 calls/year) and were being billed for 22% of the budgeted revenue. Adjustment was made to accommodate an increase in calls (\$3,800 to \$8,000).
- b) Motion made by Strause to approve Trespass to Dwelling Policy. Seconded by Nicholson. Motion carried.
- c) Motion made by Strause to approve sending a consent letter or inspection warrant on property located at 215 E Lake Ave. Seconded by Scanlan. Motion carried. Green County Health Dept. inspected and indicated given no one is currently living in the home; no help can be given at this time. Building Inspector to inspect the home and to report back on any health and safety hazards.

Stephen Scanlan Library – Silent Auction to be held November 12th. Babler was given a 30-year appreciation for servicing the Library computers. Adult programming - wine glass project. October 3rd Eleanor Roosevelt presentation.

Rene Nicholson Park & Rec – None. Crooks indicated he would be painting the park bathrooms next week. Basketball back board – company agreed to warranty and is sending a new one.

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Administrative Report by DaNean Naeger:

- a) Motion made by Nicholson to approve Resolution #2016-0907B Exempting the Village of Monticello from the Payment of the Green County Library Tax. Seconded by Harvey. Roll call vote: Bettin -I; Strause -I; Harvey -I; Nicholson – I; Dunlap -I; Scanlan -I; Crooks -I. Motion carried 7-0.
- b) Clerk explained the WI Dept. of Administration population estimate for 2016 is 1,220 down from 1,223 in 2015. The Village may challenge if wishes to do so.

President's Report by LaVerne Crooks – Indicated will be meeting with Mike Johnson, Green County Development and the Village's attorney on September 13th at 10 a.m. in regards to industrial development. Scanlan was invited to attend.

Unfinished Business - None

New Business - None

Adjourn

A motion was made by Scanlan, seconded by Nicholson to adjourn at 8:25 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer