

VILLAGE OF MONTICELLO BOARD MINUTES
AUGUST 3, 2016

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Robert Harvey, Larry Strause, Greg Bettin, Stephen Scanlan, Teresa Dunlap, Rene Nicholson
Absent: None

Also present: Clerk DaNean Naeger, Sue Moen, Bart Nies, Brian Grossen – PW Supervisor, Kevin Komprood – PW Director

Pledge of Allegiance.

A motion was made by Strause, seconded by Dunlap and carried by voice vote to approve the agenda.

A motion was made by Harvey, seconded by Scanlan and carried by voice vote to approve the minutes of the July 20, 2016 regular board meeting.

Hearings, public appearance & citizen comments:

Bart Nies, Delta 3 Engineering regarding N Monroe Street Project. Punch list has not been completed – concrete in the ally and by the Hair Saloon was unacceptable and be returning to correct it. Landscaping- seeds did not germinate and will be returning to redo. Estimated contracted amount will be \$30-35,000 less – final numbers will be done next month. This will include a couple of change orders. Clerk to generate a bill for water usage from the Village.

Hair Saloon was unhooked from water for several days and a hose was run from 245 N Monroe St. Estimated bill was for \$40. Motion made by Harvey to reimburse 245 N Monroe Street for the usage of water in the amount of \$40 and amount will be deducted from contractor payout. Seconded by Dunlap. Motion carried.

Steve Larson from Alliant Energy plans on replacing street lights to LED and two new ones added to existing poles.

Final special assessment hearing is planned for September 7, 2016 at 7 p.m. and board meeting to follow. Publication to be placed in Post Messenger.

Committee Reports

Finance Report –

- a) Motion made by Harvey to approve August invoices CKS#15216-15246 + Manual in the amount of \$294,271.50. Seconded by Nicholson. Motion carried.
- b) Motion made by Harvey to approve August payroll Vouchers #V1077-1102 in the amount of \$15,002.63. Seconded by Nicholson. Motion carried.
- c) Motion made by Harvey to approve operator license to Kevin Johnson. Seconded by Nicholson. Motion carried.
- d) Reported on General Budget. Pool budget is the budget of concern – will be taking it back to Park & Rec Committee next week. All other budgets are within line.

Greg Bettin Personnel Report – Worked on department head evaluations – will be discussed with employees on August 10th at 10 am. Discussed the retirement of Police Chief, Tom Erb – will

VILLAGE OF MONTICELLO BOARD MINUTES
AUGUST 3, 2016

review job description – look at Officer in Charge vs. Chief and also the possibility of contracting police services at the Sept. meeting.

Teresa Dunlap Public Works Report – Update on PW budget was given – within line at this time. It was asked if Swiss Heritage still hooked up to Village sewer – PW to check to see if completely off line. Microscreen has been replaced at the sewer plant.

Stephen Scanlan Library – None

Larry Strause Fire – Heard a presentation by Tony Montgomery, Armed Forces Benefit Assoc, regarding Firemen and First Responder life insurance. Information referred to the Fire Department for evaluation. Minutes approved. Bills approved. Brush truck chassis had been paid for, \$8400 for bed should be done this month. August 13th Albany Fire/EMS, Monticello Fire/EMR will have extrication training at Disch pit on Hwy EE. Rober Babler's retirement party was held Aug. 2nd at the station.

Larry Strause Public Safety – Homecoming went well – outside officers worked a total of 56 hours, regular officers worked 143 hours, there were 13 cases and 9 parking violations.

- a) EMS public hearing to be held on August 25th at the Monticello School Library at 7 p.m. Public Safety Committee to hold meeting but Village Board are welcome to attend to gather information. Have moved next Public Safety meeting to August 30th to discuss results of public hearing.

Rene Nicholson Park & Rec – School use of the ball field has been completed. Requesting a lock be placed on the electrical box behind the concession stand.

- a) Reimburse Travis McCoy, Peter Blumer, Chandler Hansen for hours attended at lifeguard training and also Chandler Hansen and Max Hoffmaster for WSI training. No action, to be taken back to Park & Rec Committee for further review with budget.

Administrative Report by DaNean Naeger: Office closed Friday, August 26th – August 30th. Election to be held on August 9th. County Clerk has been performing the duties with the Statewide Voter System in regards to absentee voters. Due to new regulations and staffing they are turning this over to the local clerks and will require the clerk to go through training. The water utility Galaxy program went down on July 23rd – possibly hit by lightning. Utility bills were estimated for August. Currently have a temporary Galaxy replacement until determined if the old one can be fixed.

President's Report by LaVerne Crooks – None

Unfinished Business

- a) Resolution #2016-0720 Authorization to Place Advisory Referendum on November 8, 2016 ballot. Motion was to place this issue on August 17th board meeting so clerk requested no action be taken at this meeting. Bettin & Dunlap indicated they just removed some wording from what was presented prior. Question if doing this is setting a

VILLAGE OF MONTICELLO BOARD MINUTES
AUGUST 3, 2016

presence? Per Bettin if a petition was presented the board would need to take action and may have to put it in their wording vs the boards.

- b) Motion made by Scanlan to approve Ordinance #2016-0803 Creating Sec. 13-4-5 of the Municipal Code of the Village of Monticello, Relating to Annexing Territory (N Monroe Street). Seconded by Strause. Roll call vote: Bettin -I; Scanlan – I; Dunlap -I; Nicholson - I; Strause -I; Harvey -I; Crooks -I. Motion carried 7-0. Clerk explained that the deed that was signed by the Town of Mount Pleasant did not have the CSM number on it so the County would not record it. Waited several months for the Township to sign a new one. Once received and recorded, the County GIS indicated that they had another deed matching that land description owned by Leroy Siegenthaler. Siegenthaler agreed to do a quick claim deed to the village for the N Monroe Street from the center line to the curb. Per village's attorney, an ordinance to annex property not owned by the village can be not be done until the new deed was recorded which was completed on August 1st. Bart Nies indicated the CSM was done to clarify the easement and change right of way for street purposes (drainage). The annexation would cover 33 feet from the center of the street from the corporate limits.

New Business

- a) Motion made by Nicholson to approve Contractor (A-1 Excavating) Application for Payment #4 for N Monroe Street in the amount of \$211,720.50. Seconded by Dunlap. Motion carried. Noted this is not the final billing – approximately \$150,000 outstanding.

Adjourn

A motion was made by Nicholson, seconded by Dunlap to adjourn at 7:57 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer