

VILLAGE OF MONTICELLO BOARD MINUTES
MAY 4, 2016

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Robert Harvey, Larry Strause, Greg Bettin, Stephen Scanlan, Teresa Dunlap, Rene Nicholson

Absent: None

Also present: Clerk DaNean Naeger; PW Director Kevin Komprood; Robert Voss

Pledge of Allegiance.

A motion was made by Scanlan, seconded by Nicholson and carried by voice vote to approve the agenda.

A motion was made by Scanlan, seconded by Harvey and carried by voice vote to approve the minutes of the April 20, 2016 regular board meeting.

Hearings, public appearance & citizen comments: Motion made by Scanlan to go into Public Hearing to discuss the sewer user charge increase. Seconded by Nicholson. Motion carried at 7:04 p.m.

Clerk handed out a handout that explained the increase in sewer charges. Going from \$30.45 base charge to \$38.50 plus volume charge of \$6.80/1,000 gallons to \$8.50/1,000 gallons. This converts to an overall 25% increase in rates. Twenty-six (26%) percent in base charge and 25% in volume charge. BOD/SS were left the same. Reminded the public that one Residential Equivalent user = 1 household on an average of 38,000 gallons/year. The Village currently is running in the red and will take approximately three years to get into the black. Rates will continued be to reviewed every two years. Effective date is June 1, 2016.

No comments from the public.

Motion made by Scanlan to close the public hearing. Seconded by Strause. Motion carried at 7:08 p.m.

Motion made by Dunlap to approve Ordinance #2016-0504 Amending Section 9-2-5 of the Municipal Code of the Village of Monticello, Relating to Sewer Service Charges. Seconded by Scanlan. Roll call vote: Robert Harvey – I; Larry Strause – I; Greg Bettin –I; Stephen Scanlan -I; Teresa Dunalp – I; Rene Nicholson – I; LaVerne Crooks – I. Motion carried 7-0.

Committee Reports

Robert Harvey Finance Report –

- a) Motion made by Harvey to approve May invoices CKS#15006-15039 + Manual in the amount of \$197,157.63. Seconded by Nicholson. Motion carried.
- b) Motion made by Harvey to approve April payroll Vouchers #V917-937 in the amount of \$10,616.94. Seconded by Nicholson. Motion carried.

Greg Bettin Personnel Report – None

Teresa Dunlap Public Works Report –

- a) Motion made by Dunlap to charge Swiss Heritage Cheese wastewater charges as industrial and for sampling surcharges according to the Village's ordinance. Seconded by Scanlan. Motion carried. Industrial charges to be charged based on water usage (1 REU = 38,000 gallons). Sampling was done over two weeks and averaged for billing surcharge. No composite sampling unit has been installed. Has had two milk spills past two weeks. Nothing in ordinance for billing

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of spills. Meeting with Swiss Heritage to be held on June 14th at 10 a.m. Public Works Committee to discuss further on ordinances for spills and sampling unit.

- b) Motion made by Dunlap to approve Resolution #2016-0504 Declare Surplus Property owned by the Village to be Surplus to the Village's needs and Directing Disposal of same. Seconded by Harvey. Roll call vote: Robert Harvey – I; Larry Strause – I; Greg Bettin –I; Stephen Scanlan -I; Teresa Dunalp – I; Rene Nicholson – I; LaVerne Crooks – I. Motion carried 7-0.
- c) Motion made by Dunlap to approve street seal coating, crack sealing and paving patches. Seconded by Scanlan. Motion carried. Main Street (\$3,678); Co. C to E. Lake Ave (\$10,440); S. Monroe St. (\$100); Kennedy to Hwy 69 (\$150); Garfield to Pierce (\$518); Garfield to Main St. (\$499); E Wis. Ave to end w/ Montesian St (\$162); E Lake Ave. to Park, Pierce St. (\$328); E Park to E Wis. (\$187) = Total \$16,062. (out of Street Budget of \$23,500) And Sewer plant crack sealed (\$137), (out of plant budget). Pea gravel sweep up is accounted for street budget.
- d) Motion made by Dunlap to approve Sewer cleaning quote from McCanns Underground at a cost of \$4,350 plus root removal. Seconded by Scanlan. Motion carried.
- e) Motion made by Dunlap to approve rental of village brush/wood chipper to Town of Washington for \$300/day or \$1,100/wk. (5 days) and must provide liability insurance for injury and cover any damages. Seconded by Scanlan. Motion carried.

Larry Strause Fire – Minutes and bills approved. Brush truck chassis to arrive May 17th. Chief Komprood to attend Fire Chief's Assoc. Conference in Green Bay June 24-25 at a cost of \$541.50. Three new pagers approved at a cost of \$1,245. Nathan Wilson will be attending Fire Dept. Two training in Belleville at a cost of \$312. Cabinets in Fire Dept. station were installed by Nate Wilson at a cost of \$230.58. Fire Dept. will be roasting three hogs for Spring Fling. Subzero donated \$27,000 worth of kitchen appliances.

Stephen Scanlan Library – None

Larry Strause Public Safety –

- a) Motion made by Dunlap to approve Ordinance #2016-0504A Amending Section 7-1-23 of the Municipal Code of the Village of Monticello, Relating to Keeping of Bees. Seconded by Scanlan. Discussed possibility of having hives fenced, conditions if the village receives complaints. Motion made by Harvey to postpone the ordinance, seconded by Strause. Motion carried.
- b) Follow up on citizen concern with pet feces/cigarette butt enforcement. Anyone seeing violators should take a pictures and give to police department for citation. To be placed on website and Facebook page.
- c) Park "closed" sign. Some signs just say sidewalk closed and other state park & sidewalk closed. Should the park be closed during winter months? It was decided to have the signs changed so they state "sidewalk no maintained in winter".
- d) Motion made by Strause to approve Special Event Permit to Monticello PTO for a bike ride on July 9, 2016. Seconded by Nicholson. Motion carried. Required to have spotters on busy intersections.

Rene Nicholson Park & Rec –

- a) Install 220 outlet on pole for use during events by ball diamond. No action given cost.

Administrative Report by DaNean Naeger – Open Book to be held on Tuesday, May 24th from 12-2 p.m. and Board of Review to be held on Tuesday, May 31st from 6pm to adjournment.

President's Report by LaVerne Crooks –

- a) Appoint members to Committees for the 2016/2017 year. Motion made by Bettin to approve appointments of Lori Stueber to the Planning Commission and Brad Gillipsie to Zoning Board of Appeals for two year terms. Seconded by Strause. Motion carried.

Unfinished Business

New Business

- a) Motion made by Dunlap to approve A-1 Excavating Contractor's Application for Payment #1 N Monroe Street Project in the amount of \$407,277.82. Seconded by Strause. Motion carried.

Adjourn

A motion was made by Scanlan, seconded by Nicholson to adjourn at 8:21 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer