

VILLAGE OF MONTICELLO BOARD MINUTES
APRIL 6, 2016

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Robert Harvey, Larry Strause, Greg Bettin, Doreen O'Brien, Teresa Dunlap, Rene Nicholson

Absent: None

Also present: Clerk DaNean Naeger; PW Supervisor Brian Grossen; PW Director Kevin Komprood

Pledge of Allegiance.

A motion was made by Nicholson, seconded by O'Brien and carried by voice vote to approve the agenda.

A motion was made by Harvey, seconded by O'Brien and carried by voice vote to approve the minutes of the March 16, 2016 regular board meeting.

Hearings, public appearance & citizen comments: None

Committee Reports

Robert Harvey Finance Report –

- a) Motion made by Harvey to approve April invoices CKS#14953-14984 + Manual in the amount of \$73,105.27. Seconded by O'Brien. Motion carried.
- b) Motion made by Harvey to approve April payroll Vouchers #V870-891 in the amount of \$12,414.59. Seconded by O'Brien. Motion carried.
- c) Motion made by Harvey to contract with Computer Know How for IT services and to purchase a 20- hour package at \$85/hr. to use on as need basis. Seconded by Nicholson. Motion carried.
- d) Motion made by Harvey to approve Application for Temporary "Class B" Retailers license to Monticello Community Club for Spring Fling, May 20-22, 2016. Seconded by O'Brien. Motion carried.

Doreen O'Brien Personnel Report –

- a) Motion made by O'Brien to update personnel manual – 4.11 (a) Pension Plan percentage to 6%. Seconded by Dunlap. Motion carried.
- b) Motion made by O'Brien to approve 2016-2017 Pension Specialists – Monticello Retirement Plan & Trust with no changes. Seconded by Dunlap. Motion carried.
- c) Motion made by O'Brien to approve leave of absence to employee Noah Hershberger through September 30, 2016 if needed. Seconded by Dunlap. Motion carried.

Teresa Dunlap Public Works Report –

- a) Motion made by Dunlap to pursue a sewer utility rate increase and set public hearing for May 4th @ 7 p.m. Seconded by O'Brien. Motion carried. Increase is made up of 26.4% in the base (debt) and 25% in the volume to over operation and maintenance for an average of 27% increase. Had losses of \$80,000 over the past two years and would like to put \$60,000 each year into reserves. Reason for amount of increase is due to added N Monroe Street project, volume usage had decreased significantly.
- b) Plan for PSC reprimand letter. Plan to avoid violations 1) Review PSC rules and regulations in conjunction with our annual or biennial reviews of water rate increases. 2) PSC permits and certifications are to be made part of engineering contracts. 3) PW Director and Supervisor will review PSC rules/regulations on a regular annual basis. 4) Village PW and/or Administration staff will contract PSC if board members even question the need for certificates on any project, and receive written confirmation of answer.

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- c) Motion made by Dunlap to approve hiring Kubly Tree Service for tree removal in the cemetery at a cost of \$900.00 for three trees. Seconded by O'Brien. Motion carried.
- d) Motion made Dunlap to approve Brian Grossen to attend the Wastewater Pre-test in Plover on April 25th at a cost of \$120.00. Seconded by O'Brien. Motion carried.

Larry Strause Fire – Minutes and bills approved. Brush truck to arrive mid May. Motion was made to allow firearms in the station. Sending Brandy Eyler to WI Dells for training at a cost of \$304. Had seven calls (5 in village, 2 in Town of Washington).

Larry Strause Public Safety –

- a) Motion made by Strause to allow Marques Hicks to attend L.E.T.O.A. 2016 Annual Training Conference in Wausau on Sept. 14-16, 2016 at a cost of \$435.68. Seconded by Dunlap. Motion carried.
- b) Motion made by Strause to approve Special Event Permit to Monticello Community Club for Spring Fling, May 20-22, 2016. Seconded by Nicholson. Motion carried. Must have licensed security guards at each entrance, music allowed until midnight, fencing will be up for entrance into event due to cover charge, year on wristband is waived for 2016 only.

Rene Nicholson Park & Rec –

- a) Motion made by Nicholson to purchase handheld scoreboard controller for \$693.00 with Monticello Community contributing \$300 contingent that it is compatible with the village's current scoreboard. Seconded by O'Brien. Motion carried.
- b) Motion made by Nicholson to hire the following employees for full-time lifeguards: Antone Baumgartner @ \$7.50/hr.; Max Hoffmaster @ \$7.50/hr.; Bryss Shover @ \$7.50/hr.; Peter Blumer @ \$7.25/hr.; and Brook Larson @ \$7.25/hr. Seconded by Strause. Motion carried.

Administrative Report by DaNean Naeger –

- a) WRWA announced Kevin Komprood as Operator of the Year Award for District 2 on Wednesday, March 30, 2016.
- b) Citizen concern with pet feces. Bettin indicated he responded to the citizen's concern and indicated the board would discuss the issue for a solution and would be updated. The citizen declined coming to the board meeting. Need to come up with a solution – referred to Public Safety and Public Works Committees.
- c) Motion made by Dunlap to approve Ordinance #2016-0406 Amending Chapter 15 Title 9 of the Municipal Code of the Village of Monticello, Green County, Wisconsin Relating to Water Utility Regulations and Rates. Seconded by O'Brien. Roll call vote: Nicholson -I; Dunlap -I; O'Brien -I; Bettin -I; Strause -I; Harvey -I; Crooks -I. Motion carried 7-0.
- d) Ordering of portable restrooms for Homecoming Event. Motion made by Nicholson to order ten portable restrooms for the Homecoming Event. Seconded by O'Brien. Motion carried. To also have a portable restroom located at the Lake Island Shelter. It was suggested that the Monticello Community Club have a location other than the Clerk's office for the drop off of money for their events.

President's Report by LaVerne Crooks – Elections went well, had a greeter which the citizens appreciated. Ran out of ballots temporarily, had a total of 479 voters which was approximately 62% turn out. Doreen O'Brien thanked for her three years of service as a Village Trustee. Reminder of the E-Waste Recycling will be held on April 13th & 16th at the Recycling Center with Clean-up Day on April 18th.

Unfinished Business

New Business

- a) Motion made by Nicholson to approve 2016 Arbor Day Proclamation. Seconded by O'Brien. Motion carried. Arbor/Earth Day will be held on Friday, April 22, 2016 @ 1:00 p.m. by the lake/monument.

Adjourn

A motion was made by O'Brien, seconded by Nicholson to adjourn at 8:07 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer