

VILLAGE OF MONTICELLO BOARD MINUTES
FEBRUARY 3, 2016

President LaVerne Crooks called the meeting to order at 6:00 pm. Present: LaVerne Crooks, Robert Harvey, Larry Strause, Greg Bettin, Doreen O'Brien, Teresa Dunlap, Rene Nicholson

Absent: None

Also present: Clerk DaNean Naeger; PW Director Kevin Komprood; PW Supervisor Brian Grossen

Pledge of Allegiance.

A motion was made by Strause, seconded by Nicholson and carried by voice vote to approve the agenda.

A motion was made by Harvey, seconded by O'Brien and carried by voice vote to approve the minutes of the January 20, 2016 regular board meeting.

Hearings, public appearance & citizen comments:

1. Motion made by Harvey to go hold the PUBLIC HEARING – SIDEWALK and CURB & GUTTER SPECIAL ASSESSMENTS for N MONROE STREET. Seconded by O'Brien.
Motion carried.

Bart Nies & Mark Digman, Delta 3 Engineering presented the N Monroe Street Project which begins at Staedtler parking lot and goes to the End of the Village boundary. Plans are about 90% complete. Report of special assessments were provided which are 100% cost to the landowner for curb/gutter, sidewalk and concrete steps. Final resolution will be done when exact lengths and costs are completed for exact costs of special assessment. Village Board to determine payment plans and interest. Street, sewer, water, and storm sewer to be replaced.

Sewer – All mains and laterals (to the right-of-way) will be replaced. Also the six empty lots will have laterals to them. Duplex houses that currently have one lateral will be changed to two lateral stubs. (Hook up of those laterals will be determined at later time). With the laterals there is a couple of bushes at the Klitzke residence (202 Greenview Ave) that will be removed. Silvia Klitzke was present and gave the okay to remove all of them. Robert Kubly (436 N Monroe) tree will need to be removed for sewer lateral. Dan Pederson (537 Washington) lateral that runs back of house and into alley, will be replaced to run to W Coates. Service will not be interrupted during the construction.

Water – All water mains and laterals (to right-of-way) will be replace along with the installation of lateral stubs to the six empty lots. Duplex homes will have two curb stops to allow for shut offs. (Landowner responsible to run lateral to main.) Nine hydrants will remain in the same location. One hydrant will be relocated by North Ave, Crooks residence. Shut off of mains will occur to connect to the existing main. Will be notified at least 48 hours in advance unless it's an emergency. Interruption should be 1-2 hours. Will work will Cindee Flesher at the Hair Saloon to work around schedule for disconnecting water service.

Storm Sewer – Currently there is no catch basins along N Monroe Street or collection system. Will be installing 20 new catch basins to take on the water. The ditch on the east side of the North limits will remain. Ditch on the west side (Thoman's) will be filled in. Culverts under field driveways will not be touched (Siegenthaler's). The flumes will be eliminated.

VILLAGE OF MONTICELLO BOARD MINUTES
FEBRUARY 3, 2016

Street – The entire N Monroe Street will be 36 feet from back of curb to back of curb. It currently varies throughout (33’-38’). Gravel driveways will have a 5’x2” asphalt apron installed and all others will be replaced with concrete and/or blacktop whichever is existing.

Sidewalk – East side of N Monroe Street from Fred Wirth to Robert Kubly – will be eliminated. Private sidewalks will be extended to the curb. The sidewalk south of Kubly’s will be eliminated. Two trees NE corner of Highland Ave and N Monroe St will be removed (Stenbrotten). Between North Ave & Highland Ave eastside of sidewalk will be eliminated. Westside sidewalk from W Coates to North Ave will be replaced. Retaining walls will be eliminated and the street elevation will increase so they are no longer needed. Steps east of W Coates will be eliminated. Steps that will remain are Wengler (235 N Monroe), Johnson (219 N Monroe), and Winzenried (230 N Monroe).

Landscaping - Larry Marty’s (120 N Monroe) landscaping that will need to be removed and replaced. If anyone has any landscaping that has value, recommend you remove it yourself because you will take care of it.

Miscellaneous – Two electrical poles on N Monroe will be relocated west of Coates. Temporary mailboxes will be relocated to NE corner of Washington and W Coates Ave intersection (vacant lot). Once street project has been completed, mailboxes will be replaced behind the curb. Village will continue to pick up refuse service as scheduled. They will work around the construction. Asked if there were any special access needs that need to be addressed – vehicles, wheelchairs, etc. No one mentioned anything. Street will be closed to thru traffic. Residents will have access to their driveway except once it has been poured. Must keep off it for seven days. Recommend parking on the next intersection.

Preliminary assessment schedules noted as C, D, E, F were provided to the sixteen residents that were present. Will not be more than what is stated. Bid opening for the project will occur February 25th at 2 p.m. March 2nd the Village Board will review bids for rewarding to the contractor. Construction to begin mid-April and go to October, approximately five months.

Questions – Twelve-month warranty if concrete cracks, limit on settling is ½ inch. Stenbrotten indicated there is large drain tile down the middle of N Monroe that was installed in 1970’s and there is a lot of ‘muck’. Cement driveways will be sealed. Will be concrete culverts. Maximum digging depth will be 14 feet. Ruth Sybers asked if the project included the alley between N Main and N Monroe? Indicated there is a problem with the water flow due to it being flat. Currently it is not included but the board can address it. Special assessment bills will not be sent out until after the final resolution/public hearing is held. (November). Resident asked if the board would consider adding more street lights. Resident asked if the board would consider paying half of the sidewalk costs like the board did on S Monroe Street project. Avery asked if her Magnolia tree will remain – answer yes. Klitzke asked if her sump pump will continue to be drained to the street – answer yes. Black top will be 4” thick entire project due to truck traffic. It was recommended to residents that if they have lead laterals (health issues – but not required) or laterals that are in need of replacement, to have it done during the project. This will be at the owner’s expense but will be cheaper than doing it in five -ten years.

Motion made by Nicholson to go out of public hearing and back into regular session at 7:03 p.m. Seconded by Strause. Motion carried.

Committee Reports

Robert Harvey Finance Report –

- a) Motion made by Harvey to approve Feb invoices CKS#14828-14855 + Manual in the amount of \$54,937.80. Seconded by Nicholson. Motion carried.
- b) Motion made by Harvey to approve Feb payroll Vouchers #V785-803 in the amount of \$12,277.02. Seconded by Nicholson. Motion carried.
- c) Motion made by Harvey to recommend Resolution #2016-0203 Designating Reserve Accounts. Seconded by Nicholson. Roll call vote: Harvey – I; Strause -I; Bettin -I; O’Brien -I; Dunlap -I; Nicholson – I; Crooks -I. Motion carried 7-0.

Doreen O’Brien Personnel Report – None

Teresa Dunlap Public Works Report:

- a) E-Waste Recycling Collection. Would be held Wednesday, April 13 & Saturday, April 16 before cleanup day at the Recycling Center. Extra staff person will be on duty. Any board members want to volunteer? (Crooks, Dunlap, Harvey) Price list established as per piece, faster and eliminates the need for a scale. Priced to cover expenses of extra labor and transport. Advertising to be taken care of by staff. “Hardship cases” (such as elderly or disabled) can call Clerk’s office ahead of dates for more information. Program limited to Village Residents and Businesses. Items to be accepted for this service will correspond to what is accepted at the Green County Landfill and Transfer Station. (GCTS charges 30 cents per pound). Motion made by Dunlap to approve E-Waste Recycling collection as stated. Seconded by Nicholson. Motion carried.
- b) Purchase of bar screen. Motion made by Dunlap to approve purchase of the Neptun Incline Micro-Screen for the sewer plant with funds coming from the Sewer Replacement Fund in the amount of \$75,180. Seconded by Harvey. Motion carried.
- c) Motion made by Dunlap to approve Brian Grossen to attend WRWA Technical Conference March 30- April 1 in Green Bay for a total of \$619. Seconded by Bettin. Motion carried.
- d) Motion made by Dunlap to approve changing curb and gutter construction standards to 24” or 30” dependent on project and engineer’s recommendation. Seconded by Bettin. Motion carried. N Monroe Street project to be changed from 30” to 24”.

LaVerne Crooks Fire - \$99,479 balance in Fire District. Received EMS Association for a ten-year membership. Updating 36 helmets at a cost of \$9500-\$12,000 (50% district cost & Fire Dept. 50%). Presented quotes for a new Ford brush truck. Estimated cost of \$66,289 (to come out of the district – will not affect the budget). Eliminated charges for First Responder calls to the village & townships effective Feb. 1st and re-evaluate in October 1st.

Larry Strause Library- None

Larry Strause Public Safety – Looking at 24-hour parking ordinance. Continuing to look at EMS services. Looking into wristbands for park events. Chief Erb looking into solar panel for speed board.

- a) Motion made by Strause to approve Tom Erb’s request to attend WCPA Conference February 8-10 in WI Dells for a cost of \$293. Seconded by Nicholson. Motion carried.
- b) Motion made by Strause to approve Resolution #2016-0203A Establishing ATV Route. Seconded by Nicholson. Roll call vote: Strause -I; Bettin -I; O’Brien -I; Dunlap -I; Nicholson - I; Harvey -I; Crooks -I. Motion carried 7-0.

VILLAGE OF MONTICELLO BOARD MINUTES
FEBRUARY 3, 2016

Rene Nicholson Park & Rec – None

Administrative Report by DaNean Naeger – LWMMI Policyholder Conference will be held in the Dells April 28 & 29.

President's Report by LaVerne Crooks:

- a) Wisconsin State Telecommunications Association presentation of the 2016 Broadband & Economic Development Summit. Date 2/16/2016 @ Holiday Inn, 101 Amber Ave. Stevens Point WI. Registration 8:15-9:00AM, Program 9-4, \$50.00 prior to 2/9/16, \$70.00 after.
- b) Jon Erpenbach (State Senator) Community Listening Sessions, dates 2/6/16 locations and times, Hollandale 9-10, Ridgeway 10:30-11:30, Barneveld Noon-1:00PM, 2/13/16 @ Oregon, Verona & Mount Horeb w/times the same as 2/6/16 dates, 2/20/16 @ Belleville and New Glarus.

Unfinished Business

- a) Motion made by Dunlap to approve Preliminary Resolution #2016-0203B Declaring Intent to Levy Special Assessment Pursuant to Wisconsin Statue 66.0703 for N Monroe Street Project. Seconded by Nicholson. Motion carried. Roll call vote: Nicholson – I; Dunlap -I; O'Brien -I; Bettin-I; Strause -I; Harvey -I; Crooks -I. Motion carried 7-0.
 - Question raised whether or not sump pumps are able to go to curb & gutter. Check ordinance to allow. Engineer to put in a U-slope to allow.
 - Homecoming days – N Monroe Street by Straetdler Ave to have underground in and graveled prior to July 8th.
 - Alleys – currently no storm sewer planned. Estimated cost for east alley is \$20,000. North alley is still good. Motion made by O'Brien to install storm drain on east alley between N Monroe & N Main Street. Seconded by Nicholson. Motion carried.
 - Street lights – currently have two street lights at the intersections. Request from public to have more. To install two more lights on existing poles.
 - Cost share on sidewalk – current ordinance states landowner pays 100% but village paid 50% of S Monroe Street. To look at ordinance at next meeting.
 - Bid opening is planned for February 25th @ 2 p.m. was placed in the paper. Cost estimate with changes from prior meeting is at 1.8 million.
- b) Motion made by Harvey to approve the CSM for 1553.82'x33' N Monroe Street from the Town of Mt Pleasant. Seconded by Dunlap. Motion carried. The Township did not approve the CSM yet as they are awaiting review from their attorney.

New Business - None

Adjourn

A motion was made by Strause, seconded by Dunlap to adjourn at 8:07 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer