

VILLAGE OF MONTICELLO BOARD MINUTES
JANUARY 6, 2016

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Robert Harvey, Larry Strause, Greg Bettin, Doreen O'Brien, Teresa Dunlap, Rene Nicholson

Absent: None

Also present: Clerk DaNean Naeger; PW Director Kevin Komprood; PW Supervisor Brian Grossen; David Velte; Bart Nies & Mark Digman – Delta 3; Dennis Tomczyk, Nancy Karlen

Pledge of Allegiance.

A motion was made by Strause, seconded by Harvey and carried by voice vote to approve the agenda.

A motion was made by Strause, seconded by O'Brien and carried by voice vote to approve the minutes of the December 2, 2015 regular board meeting.

Hearings, public appearance & citizen comments:

1. Dennis Tomczyk – discuss Mediacom service. Mediacom sent out a mailing for bundling of services for phone/internet/cable. But when call they indicate it is not available in our area. Dennis indicated he talked with Charter and they indicated that Mediacom has an exclusive agreement with the community (hand shake). Charter recommend getting a petition from the citizens or have the board pass a resolution recommending Charter. Greg Bettin indicated he would look into the wording that is needed to do a resolution and bring back to the board.
2. Nancy Karlen – discuss property located across Hwy 69 located in the Town of Mt. Pleasant. Nancy indicated 50-55 years ago the Village had a verbal land agreement to allow the Karlen's to farm it to keep the weeds down and the Village had no access to it except thru the Karlen property. FSA indicates there is 5.05 acres that is farmed and they need something in writing giving permission for them to continue to farm it. Motion made by Nicholson to allow the Karlen Farm to continue to crop the Village of Monticello's land of 5.05 acres rent free. Seconded by Bettin. Motion carried.
3. Bart Nies, Delta 3 Engineering – Options regarding the N Monroe Street with the Town of Mt Pleasant. Map provided of the Village boundary and N Monroe Street and the Town of Mt Pleasant owns the Right-of-Way (Center line) 1553.82'x33' (1975, 1986 & 1990 maps all say the same thing). Four options provided to resolve this:
 - 1) Township does an agreement with the no lines and the Village will get credit of the DOT transportation aids estimated at \$286/yr.
 - 2) Swap border lines – own right-of-way but the 1553.82'x33' is in the Town of MP and would get the money from DOT
 - 3) Annex the 1553.82'x33' – would become the Village's right-of-way and would be within Village limits. Would need to pass a resolution, get boundary description (CSM) and record – this option recommended by Engineer. One step further: Change border and limits map – takes more work, need to add all annexations and describe them.

Motion made by Dunlap to move forward with the annexation of the 1553.82'x33' from the Town of Mt Pleasant into the boundaries of the Village and wait on doing the border/limits map. Seconded by Bettin. Motion carried.

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Discuss N Monroe Street Project – Will go over preliminary plans, adjusted costs, changes and schedule.

- Sanitary Sewer: Staedtler to End of N Monroe St to replace all of sewer main, will stub in laterals on empty lots every 100 feet for a total of 3. Will replace water main and loop it on the west side to corporate limits. Sewer & Water main must be 10 feet apart and would like to put the sewer main down the middle of the street.
- Highland Ave: the old sewer line does not meet current code due to slope (is flat), must replace and put a manhole in. Will need to get a variance from the State due to not being able to meet the new code of .4% slope – will only get .25% and the village will need to agree to maintenance this line.
- Water Main: currently goes down the center of the street and will be putting it on the east side of the street all 8” from Staedtler to End of N Monroe. Will stub for 3 water laterals on the empty lots. Changing to PVC pipe vs ductile to save cost. Village code was updated in 2007 to allow PVC piping.
- Hydrants: will be replaced every 600 feet and every intersection on west side – will be adding a couple extra ones due to code restrictions.
- Storm Sewer: Staedtler parking lot extend it to North Ave/N Monroe intersection. Three catch basins put in N Monroe/W Coates Ave. End of N Monroe St – 320 acres that drain to the culverts approximately 110,000 gallons/minutes in a 10-year storm flows down the ditch. Provided an option of putting in a 60” diameter pipe down the ditch all the way to the behind the Fire Dept. May have some issues with back up due to the slop of the pipe and pipe may not be big enough. Real issue is with the DNR, they will consider it a navigable stream and will require the Village to do more work. Village decided to leave the pipe out (saves approx. \$200,000). Will clean it out (no rip rap) and reshape it to 20 feet wide which will be village property once annexed. If want it sloped more will need to get an easement from Siegenthaler.
- Street: Current street varies in width throughout N Monroe Street – decided to make the enter street Staedtler to End of N Monroe 36 feet wide with curb & gutter on both sides – 30” standard. To put in 4” blacktop vs. 3” due to the truck traffic.
- Sidewalk: Removed sections of sidewalk on east side of street from entire street and keep west side of sidewalks. Parking lot will be replaced with blacktop and property owners’ sidewalk from doorway will be extended to curb.
- Retaining walls: Options given to increase height of street, remove sidewalk, or replace walls. Engineer to come back with best option during design modifications.
- Timeline/Cost: New cost estimate came in at \$2,002,450 with a 10% contingency. Savings of approximately \$200,000 with changes noted. If get early bids, could come in cheaper. Ways to decrease more cost is to eliminate 500 feet of curb & gutter at the end of N Monroe St to save \$100,000 or eliminate doing Coates to End of N Monroe St to save \$500,000.
- To hold a Public Hearing on Special Assessment (curb & gutter, sidewalks) on February 3, 2016 at 6 p.m. at Barnaby’s. Village board to take input from citizens and review them at the board meeting. Bid opening planned for February 25, 2016 at 1 p.m. Board to award bid at their March 2nd board meeting.

Committee Reports

Robert Harvey Finance Report –

- a) Motion made by Harvey to approve Dec/Jan invoices CKS#14734-14803 + Manual in the amount of \$603,814.21. Seconded by O'Brien. Motion carried.
- b) Motion made by Harvey to approve Dec/Jan payroll Vouchers #V710-769 in the amount of \$36,718.68. Seconded by O'Brien. Motion carried.
- c) Motion made by Harvey to approve Operator License to Rosalee Marty. Seconded by Nicholson. Motion carried.
- d) Motion made by Harvey to approve 2015 Budget Resolution #2016-0106. Seconded by Nicholson. Roll call vote: Harvey – I; Strause -I; Bettin- I; O'Brien – I; Dunlap -I; Nicholson -I; Crooks -I. Motion carried 7-0.

Doreen O'Brien Personnel Report – None

Teresa Dunlap Public Works Report:

- a) Dean Atkinson emails concerning pot holes in alleyway behind 206 N Main St. Emails were reviewed. Public Works is aware and is keeping the holes filled with gravel but difficult to do given the recent rains and truck flow. Village to continue to patch the alley and send minutes once approved to Dean Atkinson.

Larry Strause Fire/ /Public Safety – None

Larry Strause Library – Library is looking at purchasing property from the Church. The Library planted a tree which is on Church property. Discussion on the possibility of swapping land.

Rene Nicholson Park & Rec – None

Administrative Report by DaNean Naeger – Vacation January 25-29, 2016

President's Report by LaVerne Crooks:

Unfinished Business

- a) Approve Alliant Energy Easement Overhead Electric for 413 N Main Street, parcel #0379.41. Motion made by Nicholson, Seconded by O'Brien. Motion carried.

New Business

- a) Motion made by Strause to approve Resolution #2016-0106A to Disallow Claim from Charles Anderson. Seconded by Dunlap. Roll call vote: Dunlap -I; Nicholson -I; Harvey -I; Strause -I; Bettin -I; O'Brien -I; Crooks -I. Motion carried 7-0.
- b) Motion made by Harvey to approve contract for legal service with Augsburg Law. Seconded by Nicholson. Motion carried.
- c) Bridge Inspections completed by Green County. Motion made by Dunlap to have Green County Highway Dept. complete the bridge inspections for 2016. Seconded by Harvey. Motion carried.

Adjourn

A motion was made by O'Brien, seconded by Nicholson to adjourn at 9:25 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer