

VILLAGE OF MONTICELLO BOARD MINUTES
MAY 6, 2015

Village President, LaVerne Crooks called the meeting to order at 7:05 pm. Present: LaVerne Crooks, Rene Nicholson, Larry Strause, Doreen O'Brien, Robert Harvey, Teresa Dunlap, Greg Bettin

Absent: None

Also present: Clerk DaNean Naeger, PW Supervisor Brian Grossen, PW Director Kevin Komprood

Pledge of Allegiance.

A motion was made by Dunlap, seconded by Strause and carried by voice vote to approve the agenda. Motion carried.

A motion was made by Harvey, seconded by O'Brien and carried by voice vote to approve the minutes of the April 15, 2015 regular board meeting and Committee of the Whole/Reorganization meeting held on April 22, 2015.

Hearings, public appearances & citizen comments: None

Committee Reports

Robert Harvey Finance Report –

- a) Motion made by Harvey to approve May 2015 invoices CKS 33575-33613+Manual, in the amount of \$26,202.55. Seconded by O'Brien. Motion carried.
- b) Motion made by Harvey to approve May 2015 payroll Vouchers #V417-428 & CKS#33571-33574 in the amount of \$10,568.99. Seconded by O'Brien. Motion carried.
- c) Motion made by Harvey to approve operator license to Roxanne Kolasch & Sydnee Schaller. Seconded by Nicholson. Motion carried.

Doreen O'Brien Personnel Report –

- a) Possible hiring of PW Assistant. Motion made by O'Brien to rehire John Teasdale as PW Assistant for no more than 1,000 hours/year. Seconded by Dunlap. Motion carried. Pay scale determined by Resolution 2014-0917.
- b) Possible change to Personnel Manual 4.10 Funeral (d) Pallbearer. Motion made by O'Brien to change the Personnel Manual 4.10 (d) to allow up to eight (8) hours per year and to be used in four (4) hour increments on day of funeral to be a pallbearer and provide proof of pallbearer duties. Seconded by Dunlap. Motion carried.
- c) Possible action on performance of a public employee. Motion made by O'Brien to require Noah Hershberger to get an eye examine by May 15th. Seconded by Dunlap. Motion carried.
- d) Possible action on community service applicant. Motion made by O'Brien to allow Bret Nieman perform 50 hours of Community Service work in the Village pressure washing the library and performing work around the lake. Seconded by Dunlap. Motion carried. Waiver to be signed for liability issues. Work to be supervised and to be done during PW working hours.

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Teresa Dunlap Public Works Report –

- a) Drainage tile from Johnson property onto Village property. Request to put in drainage tile from old community center property through the corner of the village property, south of the BBQ pit and about 20 feet inside the property boundary. Feel this will also allow the village's property to drain properly. Motion made by Dunlap to allow Johnson run drainage tile onto the corner of village property. Seconded by Harvey. Motion carried.
- b) Green County Hwy Dept. seal coat, crack sealing, patching quote for Village Streets. Motion made by Dunlap to have Green County Highway Department seal coat, crack seal and patch the Village streets for \$17,138 plus an estimated \$3,000 for sweeping of pea gravel (not to exceed \$20,000) and with some funds coming from the GCHD account. Seconded by O'Brien. Motion carried. Seal coating streets include: W Coates, Kennedy St, North Ave. Crack sealing to be done throughout the Village.
- c) Green County Hwy Dept. crack seal quote for Sewer Plant driveway. Motion made by Dunlap to have Green County Highway Department crack seal the sewer plant driveway for \$590. Seconded by Harvey. Motion carried.
- d) Request and Proposal for changes in the Green County transfer Station Fees and Membership Charges Structure. Currently when private haulers pick up refuse from the Village, they receive the Monticello rate. The transfer station has no way of verifying that all of the refuse picked up from this private hauler is from the Village, they take their word on it. The Village currently pays \$44/ton but at the end of the month, the extra expenses get spread across all members (not private haulers). With the added expense, the cost at the end of month averages \$57.76/ton. The Village has one user (Family Fresh Pack) that matches or occasionally exceeds the tonnage/month that the Village takes there. The Village is unable to pick up FFP due to the quantity and time it would take, so it uses a private hauler. The residents are paying for some of FFP refuse. Dunlap presented a proposal for changes in the GCTS fees and membership charge structure. The proposal includes an increase in tipping fees to \$52/ton. This would be charged to the Village and also private haulers in hopes to omit the extra expenses at the end of the month. Membership fees would increase \$3.00/year per refuse customer (or \$.25/month on utility bill). The membership fee allows residents to utilize the e-waste, access to drop off appliances, tires, compost, etc. Motion made by Dunlap to present the proposal for fees and membership charges structure as written to the Green County Transfer Station on May 14, 2015 for their consideration. Seconded by O'Brien. Motion carried.

Larry Strause Fire Report – Grain bin rescue training will be held May 26th from 8-5. IM software is being looked into, main purpose is to keep track of who responding. Purchased four links of 4" hose. Pork feed at the Fire Station will be held May 16th.

Larry Strause Public Safety – May schedule was approved. PT Officers Chance and Jake will attend the Law Enforcement Memorial on May 8th in Madison taking the squad car. May activities include prom, graduation and Spring Fling. There are 156 cases to date. No decision has been made yet on equipment to be purchased from the \$4,000 equipment grant. Spring Fling – the parking lot will be

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blocked off the alley west to Ford dealership parking lot. A band will be playing at the ball diamond 3rd base area if not wet and 1st base area if wet.

Larry Strause Library Report – Plans are to paint building which will be contracted. PW Dept. to power wash it. Replace seven sections of concrete in back parking lot and replace carpet in building. All of this is being completed with private funds and contracted out.

Rene Nicholson Park & Rec – None

Administrative Report by DaNean Naeger –

- a) Property Insurance update. Provided letter from the Local Government Property Insurance Fund indicating the rates will increase 45%, assuming the Fund would continue operations, or 85% should the Fund be dissolved. A letter from LWMMI was also provided. The League has joined with two other Municipal Mutuals and is looking into creating a new company tentatively called Municipal Property Insurance Company (MPIC). Clerk to keep the board updated.
- b) Board of Review date: Tuesday, June 9th from 6-8 p.m. Open Book will be on Wednesday, May 27th from noon-2 p.m. Board of Review will be conducted Tuesday, May 12th from 7-10 p.m. at the Library.

President's Report by LaVerne Crooks –

- a. Alice Albertson Revocable Living Trust. Donation in the amount of \$3,000 was named to be given to the Zwingli Cemetery. First payment was received in 2012 and balance less attorney fees was received for a total of \$2,218.26 to be used exclusively for the Zwingli Cemetery. The family was thanked.

Unfinished Business

- a) LiteWire Internet Services Contract. LiteWire sent there amendment to Article A – requesting \$100/month vs \$150/month for rental of both towers until such time the Village utilizes the service, November 1, 2015. Once the Village utilizes the service it will be the sole form of compensation for the remaining term of the contract. Motion made by Nicholson to accept LiteWire Internet Service Contract with option that the Village can take the internet service at any time (non date specific) and LiteWire will pay the Village \$50/month/tower in rent. Seconded by Strause. Motion carried.
- b) Design Charrette opportunity to develop a vision. Cost of program to the Village is \$5,000 which funds have not been budgeted. This would be above the Comprehensive Plan contract. No action.

New Business

Adjourn

Motion made by Strause, seconded by Nicholson to adjourn at 8:25 p.m. Motion carried.

Submitted by DaNean Naeger, Village Clerk/Treasurer