

VILLAGE OF MONTICELLO BOARD MINUTES
NOVEMBER 5, 2014

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Laura Curry, Larry Strause, Doreen O'Brien, Robert Harvey, Teresa Dunlap, William Loveland
Absent: None

Also present: Clerk DaNean Naeger, PW Dir. Kevin Komprood, PW Supervisor Brian Grossen

Pledge of Allegiance.

A motion was made by Curry, seconded by Dunlap and carried by voice vote to approve the agenda.

A motion was made by Curry, seconded by O'Brien and carried by voice vote to approve the minutes of the October 15, 2014 regular board meeting and October 21, 2014 special board meeting.

Hearings, public appearances & citizen comments:

1. Friends of the Library - Silent Auction on Nov. 8th, request to sell wine baskets/tasting.
Linn Witt, Vice President of the Friends of the Library requested permission to sell wine baskets and to have a wine/cheese social from noon-1 p.m. Laura Curry has an operator license and will be present. Motion made by Strause to give permission to the Friends of the Library to sell wine baskets and wine tasting at the Silent Auction held on Nov. 8, 2014. Seconded by O'Brien. Motion carried.

Committee Reports

Laura Curry Library Report – Silent Auction to be held on Nov. 8th and have approximately 70 baskets to bid on. Computer issues has been fixed. No library meeting until January due to the Holidays.

Laura Curry Finance Report –

- a) Motion made by Curry to approve November invoices CKS #33104-33150 + Manual in the amount of \$36,047.89. Seconded by Harvey. Motion carried.
- b) Motion made by Curry to approve October payroll Vouchers #V262-271 & CKS#33097-33103 in the amount of \$10,433.71. Seconded by Strause. Motion carried.

Robert Harvey Personnel Report –

- a) Personnel manual changes – Motion made by Harvey, seconded by Curry to make the following changes to the personnel manual: Motion carried.
 - 2.6 Residency - No residency is required, excepting applicants hired to fill the positions of Chief of Police and Patrol Officer, who must live within a fifteen (15) minute response time within six (6) months of employment. The Village Board may waive the residency requirement when such action is determined to be in the best interest of the Village.
 - 3.3 Compensatory Time – “In lieu of overtime pay, hourly employees may opt to receive compensatory time off with pay at the rate of one and one-half hour for each overtime hour worked. Compensatory time shall be permitted to accrue to an amount not to exceed sixty (60) hours at any one time. Compensatory time accruals in excess of

VILLAGE OF MONTICELLO BOARD MINUTES

NOVEMBER 5, 2014

sixty (60) hours shall be paid out. The employee shall be permitted to take compensatory time off, unless it is canceled by the Department Head due to circumstances beyond the Employer's control. Said days may be taken off in one (1) day increments with five (5) days' notice to, and approval by the Department Head. The lack of notice shall not bar time off by mutual agreement. All compensatory time not used or scheduled as of December 1 will be paid to the employee in the last pay check of the calendar year.”

4.3 Paid Vacation – (j) “When hiring full-time new employees or part-time employees promoted to full-time status, vacations shall be negotiable.”

4.41 Personal Hours for Library Employees – “Permanent Part-Time Library employees who are hired for employment for more than 780 hours on an annual basis shall receive, after five (5) years of continuous employment, 20 hours of personal time off annually with pay. Permanent Part-Time Library employees who are hired for employment for more than 1200 hours on an annual basis shall receive, after fifteen (15) years of continuous employment, 40 hours of personal time off annually with pay. Personal time will not accumulate nor will any time be paid out in lieu of personal time off.”

- b) Public Works Assistant job position – Motion made by Harvey to hire Roger Walmer to replace John Teasdale as the PW Assistant. Seconded by Curry. Last day for John Teasdale will be November 14, 2014. Roger Walmer has his CDL and will work 80 hours or less/month. Motion carried.
- c) Pay scale for Public Works Assistant position – Motion made by Harvey to pay PW Asst position, Roger Walmer \$8.41/hour effective 11/9/14 until 1/1/15 and then increase to \$8.56/hour. Seconded by Curry. Motion carried

Teresa Dunlap Public Works Report – No meeting will be held in December.

- a) Swiss Heritage Cheese – Recommend approving going forward with plans. Bart Nies, Village’s Engineer attended the PW Committee meeting and reviewed the reasons why the cheese factory was removed from the use of the sewer plant. Zimmerman has purchased the cheese factory and would like to conduct a study to see if it is viable to come back to the Village vs. continue to hire out hauling of waste. Motion made by Dunlap to consider Swiss Heritage Cheese coming back to deposit there waste at the Village’s sewer plant dependent on the study and changes to be made. Seconded by Curry. Motion carried.
- b) Ag equipment traveling on roads – Recommend option F. Legislation regarding Implements of Husbandry and Ag Commercial Motor Vehicles Act 377 options were reviewed by the committee. Green County recommended option F for uniformity. Motion made by Dunlap to choice option F which abides by Act 377 and does not require a local ordinance or resolution, no additional postings, loH and Ag CMVs must apply for permit to exceed 23,000 single axle and 92,000 gross weight table. Seconded by Strause. Motion carried.

VILLAGE OF MONTICELLO BOARD MINUTES

NOVEMBER 5, 2014

William Loveland Fire Report – October invoices approved; outside sign tabled; state audit of the Fire Dept. to be conducted on Nov 12 at 8:30 a.m.; Dec 13th Santa Clause will be at the Fire House along with an open house; looking for accountant for the Fire District.

William Loveland Public Safety Report –

- a) November Police Schedule. Motion made by Loveland, seconded by Dunlap to approve the November Police Schedule as presented. Motion carried.

Doreen O'Brien Park & Rec – None

Administrative Report by DaNean Naeger

- a) UW Extension session information will be holding a free webinar “At Our Doorstep: Local Government’s Demographics Challenge and Implications for Counties and Communities” on December 1st at the UW Extension office in Monroe from 10-11 am and has invited the local government to attend. LaVerne Crooks and Tere Dunlap to attend.

President’s Report by LaVerne Crooks –

- a) Bridge update, Green County Hwy Dept. proposal. County is planning on fixing County C bridge for \$300. Bridge on Lake Ave, signs were placed indicated rough sidewalk and patching has been done. May need to place “sidewalk closed” to reduce liability. Bridge on Cty EE – three options for fixing 1) Preferred option, remove the bad spots and replace with cold patch, to be done in two weeks at a cost of \$1,100. Should last 2-3 years. 2) Resurface the deck which would involve increase the road on both sides approximately four inches. 3) Replace the entire deck. When this needs to be done the cost is share 80%-State, 10%-County, 10%-Village at an estimated \$180,000. It was indicated that the based on the point system the bridge is structural safe. Motion made by Curry to approve the proposal from Green County Highway Dept. for \$1,100 to fix the bridge on Cty EE and the funds to come from the GC matching funds. Seconded by Dunlap. Motion carried.
- b) Community Center use and utilities. Indicated that the telephone has been disconnected. Need to decide if the Village wants to continue with other utilities such as electric, heat, water and sewer. Noted no funds have been budgeted for 2015 for the Community Center. Motion made by Curry to turn off all utilities to the Community Center. Seconded by Dunlap. Motion carried.

Unfinished Business

New Business

- a) Town of Mount Pleasant Brd Mtgs; Telephone Line installation. Letters were reviewed that were sent from Mr. Gengler, Town Supervisor. Gengler requested a new telephone line to be installed and it be treated like a rental agreement between the Village and Gengler for which he would pay all costs as long as he remained on the Town Board. Other options were discussed. No funds have been budgeted for another telephone line and it is not needed for Village use. Board members felt they would consider installing a telephone line with an agreement with the Town of Mt Pleasant vs. just Mr. Gengler that

VILLAGE OF MONTICELLO BOARD MINUTES

NOVEMBER 5, 2014

all costs would be paid by the Township. Clerk to send letter to the Town of Mt. Pleasant to see if they wanted to continue pursuing the telephone line.

- b) Letter from Dean Atkinson regarding Alley. Letter was reviewed and discussed by the board. The alley “thoroughfare” was observed by the board members. Noted it continues to break up each year due to water and heavy truck use. The PW Dept. continues to fill the pot holes. No funds have been budgeted for 2015. It was noted that the floor drains under the ‘thoroughfare’ which makes it continue to be wet and soft. Noted that this residence at 206/208 N Main St has access to Main St via a lift and this should be utilized vs. the ‘thoroughfare’ for safety of his mother. Clerk to send a response indicated the Village will do the best they can to keep the pot holes filled.

Adjourn

A motion was made by Curry, seconded by Dunlap to adjourn at 7:48 p.m.

Submitted by DaNean Naeger, Village Clerk/Treasurer