

VILLAGE OF MONTICELLO BOARD MINUTES
JULY 2, 2014

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Laura Curry, Doreen O'Brien, Robert Harvey, Teresa Dunlap, William Loveland.
Also present: Clerk DaNean Naeger, Kevin Komprood, Alicia Augsburger @ 7:35 p.m.
Absent: Larry Strause

Pledge of Allegiance.

A motion was made by Dunlap, seconded by Harvey and carried by voice vote to approve the agenda.

A motion was made by Dunlap, seconded by Curry and carried by voice vote to approve the minutes of the June 18, 2014 regular board meeting.

Hearings: None

Committee Reports

Laura Curry Finance –

- a) Motion made by Curry to approve July invoices CKS# 32706-32750 + Manual in the amount of \$35,522.96. Seconded by Harvey. Motion carried.
- b) Motion made by Curry to approve June payroll Vouchers #V151-163 & CKS#32695-32705 in the amount of \$11,660.64. Seconded by O'Brien. Motion carried.

Library – Looking at the personnel manual and may make some updates for the library employees. The interior of the library received a new paint job and flowers planted outside. Outside of building got pressure washed. Paint is peeling, getting a quote for painting outside and redoing the sign. Getting an estimate for lighting. Parking lot has pot holes, getting an estimate for repair. Summer reading program has had a good attendance. Donation from Dr. Aquino will go towards a new rug in the children's reading area.

Robert Harvey Personnel Report

- a) Hiring temporary help for public works department. Motion made by Harvey to reclassify Roger Walmer to Public Works Assistant until such time he is no longer needed at \$7.91/hour. Also to hire Jeff Zuber for the temporary seasonal public works assistance position until such time he is no longer needed at \$7.75/hour. Seconded by Curry. Motion carried.

Teresa Dunlap Public Works Report:

- a) Billing of bulk water used. Motion made by Dunlap to have the Village & Fire Dept. follow PSC rules in regards to billing for bulk water used. Water used will be given to the Clerk's office and it will be billed to the Township. Payment shall be received to the Village Office for the water used vs. the Fire Dept. Seconded by Curry. Motion carried. Current bulk water rate is \$25 per tap and \$2.76/1,000 gallons.
- b) Sewer generator maintenance contract. Motion made by Dunlap to approve Cummins NPower three contract for the generator at \$874/year. Seconded by Loveland. Motion carried. Generator is used at the sewer plant and Well#3.

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- c) Fall Clean-up. Motion made by Dunlap to hold the fall clean-up day October 20th.
Seconded by Curry. Motion carried. No extra help should be needed given the hiring of the temp. PW Assistant position.

William Loveland Public Safety & Fire Report: None

Doreen O'Brien Park & Rec – None

Administrative Report by DaNean Naeger.

- a) CSM #4799 Combination of Lot 27 & 26 Meadow Ridge Subdivision into one lot. Per Village attorney, state statutes and village ordinances do not require the village board to approve the combination of the lots. The Subdivision Declaration and Covenants are silent on the issue, as are the Ordinances. Just want to make record of the combination so that maps can be updated.
- b) Closing of Village Office. Village Office will be closed on July 4th, 7th and the week of 21st-25th for Holiday and vacation. It has been noted on the door since June 20th and placed on the utility bills.

President's Report by LaVerne Crooks –

- a) Carpet replacement in Village Clerk & Police Office. Crooks indicated he attempted to clean the carpet without success. Clerk indicated there is funds in the budget to get the carpet replaced. Quotes from December were still good. Looking at getting it completed the week of July 21st while the office is closed. Bids received from Zersen Flooring - \$2,986.65; Bob's Carpets - \$2,734; Phillips Furniture - \$2,797.98* includes disposal and labor. Village to dispose of carpet. Motion made by Loveland to accept Bob's Carpets in the amount of \$2,734 to replace the carpet in the Village Office and Police Office. Seconded by Dunlap. Motion carried.

Unfinished Business

New Business

Motion made by Curry to go into CLOSED SESSION per Sec. 19.85 (1)(e) for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session; to wit; *discuss Community Center Property*. Seconded by Dunlap. Roll call vote Loveland –I; Dunlap –I; Harvey –I; O'Brien – I; Curry –I; Crooks – I. Motion carried 6-0 at 7:36 p.m.

Adjourned from Closed Session

A motion was made by Curry, seconded by O'Brien to adjourn at 8:10 p.m.

Submitted by DaNean Naeger, Village Clerk/Treasurer