

VILLAGE OF MONTICELLO BOARD MINUTES

JUNE 18, 2014

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Laura Curry, Larry Strause, Doreen Sies, Robert Harvey, Teresa Dunlap, William Loveland. Also present: Clerk DaNean Naeger, Kevin Komprood, Jim Kundert – Hasse Surveying, James Frechette-Auditor, Rene Nicholson.

Absent: None

Pledge of Allegiance.

A motion was made by Laura Curry, seconded by Tere Dunlap and carried by voice vote to approve the agenda.

A motion was made by Robert Harvey, seconded by Larry Strause and carried by voice vote to approve the minutes of the June 4, 2014 regular board meeting.

Hearings: Discuss and possible action survey project at the Community Center. Jim Kundert from Hasse Surveying provided existing and proposed changes to the lot lines located at the Community Center, 316 E Coates Ave. Lot #1 increased by 5 ft. so that the garage was on their property vs. the Community Center. Trees go with Lot #1. Both lots have a 90 ft. wide to meet the current zoning. Lot #2 increased by 9 ft. to meet the 10ft side yard setback. Both property owners met with Hasse Surveying and agreed to these changes. With the changes, the Village's property goes from 1.35 acres to 1.30 acres. Next step is to develop the CSM, get approval from the County Board, get signatures, record with the Register of Deeds, and place stacks in the ground. Turnaround time is approximately 30-45 days. Motion made by Laura Curry to accept the proposed changes on the Community Center survey project. Seconded by Doreen Sies. Motion carried.

James Frechette – Discuss and possible action: 2013 Financial Statements/Audit/TID District audit recommendations. Jim reviewed the audit and answered any questions. Noted that the water utility hasn't had an increase in 13 years and can do a simplified rate case. Sewer utility has had a loss for 2013 and his understanding is that the rates will be going up in 2014. Indicated that in cash/investments the amount uncollaterized was around one million during tax collection time. Debt – 60% of general obligation debt at the end of 2013. Have 1.3 million borrowing power. Can increase to 1.9 million with revenue bonds if the project has utilities. State Trust Fund loan is the TIF loan that will be paid off in 2019 - \$292,555 still owed. Receive approximately \$85-90,000/year in tax increment each year. TID ends in 2016. Dept. of Revenue requires a final a TID audit with expenses broken down even further that what is done in the current audit. Records from 1997-2004 are limited with the breakdown of expenses. Questioned whether or not the Board wanted to start on working getting the expenses/audit for the TID going. Would have six months from the end of the TID to file the audit.

Committee Reports

Finance –

- a) Motion made by Curry to approve June invoices CKS# 32656-32694 + Manual in the amount of \$27,021.40. Seconded by Harvey. Motion carried.
- b) Motion made by Curry to approve June payroll Vouchers #V139-150 & CKS#32643-32655 in the amount of \$13,472.49. Seconded by Strause. Motion carried.

VILLAGE OF MONTICELLO BOARD MINUTES

JUNE 18, 2014

- c) Motion made by Curry to approve temporary alcohol liquor license to Monticello Community Club for Homecoming event July 10-13, 2014. Seconded by Sies. Motion carried.
- d) Motion made by Curry to approve temporary operator licenses to Wade Wittenwyler, Scott Babler & Harvey Kubly for the Homecoming Event. Seconded by Dunlap. Motion carried.
- e) Motion made by Curry to approve mobile home park license to Robert & Tammy Kammes, 401 E Coates Ave. Seconded by Sies. Motion carried.
- f) Motion made by Curry to approve renewal of the water and sewer CD's at Greenwood State Bank. Seconded by Dunlap. Motion carried.

Laura Curry Library – None

Robert Harvey Personnel Report

- a) Reorganization of job duties and job descriptions for public works department. Motion made by Harvey to reorganize job duties to Public Works Director and Assistant Public Works Director. Seconded by Curry. Motion carried.
- b) Hiring temporary help for public works department. Motion made by Harvey to hire temporary help for the public works assistance position as needed up to 30 hours/week wage based on experience. Seconded by Curry. Motion carried.

Teresa Dunlap Public Works Report: None

William Loveland Fire Report: None

William Loveland Public Safety Report: Reviewed Chapter 5 ordinance in regards to Junk & Abandoned vehicles. Will be having attorney review definitions, allow for agriculture to have farm machinery and to allow restoring of vehicles in residential areas. Looking at defining how they must be stored. July schedule was approved, working on Homecoming schedule -40 hour coverage. 346 cases to date. Denied a seminar request for Jacob Myrland. Issue with glass in the alley and it has been cleaned up to satisfactory level.

Doreen Sies Park & Rec –

- a) Coplien painting of pool floors in the fall. Recommended from walkway from door through showers be painted this fall. Unsure of amount, committee to get quote. Questioned if the floor could remain cement, if stripping of the paint would be a better option. Went back to committee for more information.
- b) Change of Family Pass Definition. Motion made by Sies to change the definition to ‘two adults and four children living at the same address’ effective for 2015. Seconded by Loveland. Motion carried. This is the same definition as Monroe uses. Babysitter can still get a pass for \$10.
- c) Motion made by Sies to approve volunteer application for Duane Garrison to coach Girls Senior Softball. Seconded by Curry. Motion carried.

Administrative Report by DaNean Naeger.

- a) DNR requirement to develop a Land Management Plan, Bytec Resource Management Agreement. DNR required the Village to have a land management plan by this fall. Bytec hired a consultant to help us out. The plan was completed today and was discussed with the

VILLAGE OF MONTICELLO BOARD MINUTES

JUNE 18, 2014

board. Estimated cost is \$2,500. Motion made by Curry to approve the plan and submit it to the DNR. Seconded by Strause. Motion carried.

- b) Website development, Alliant grant update. Alliant approved giving the Village a \$1,600 grant to help develop a website. 50% with the signed agreement must be sent before we can begin. Clerk is hopeful the website will be up by the end of August.
- c) Four the of board members need to get their pictures taken either by going to the Green County Emergency Management or sending a picture of yourself to Green County to have an ID card made. This needs to be done by the end of the month.

President's Report by LaVerne Crooks - None

Unfinished Business

New Business

- a) Motion made by Curry to approve special events permit to Monticello Community Club for Homecoming July 10-13, 2014. Seconded by Harvey. Motion carried. Noted that no stacks will be put in the blacktop.
- b) Motion made by Curry to approve a five-year well permit to Richard Paulson, 124 E Highland Ave. Seconded by Sies. Motion carried.
- c) Green County Hazard Mitigation Plan intent to participate. Motion made by curry to participate in the Green County Hazard Mitigation Plan. Seconded by Harvey. Motion carried.

Motion made by Curry to go into CLOSED SESSION per Sec. 19.85 (1)(e) for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session; to wit; *discuss selling of Community Center Property.* **19.85(1) (c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, *consider employment promotion of a public employee.* Seconded by Dunlap. Roll call vote Loveland –I; Dunlap –I; Harvey –I; Sies – I; Strause –I; Curry –I; Crooks – I. Motion carried 7-0 at 8:25 p.m.

Possible action to return to open session and action on items discussed in closed session. Motion made by Curry to go back into open session. Seconded by Dunlap. Motion carried at 8:50 p.m.

Motion made by Curry to sell the Community Center putting it up for sale for 60 days and asking \$75,000. Seconded by Loveland. Motion carried 6-1 with Strause opposed.

Motion made by Harvey to promote Kevin Komprood to Public Works Director at \$28.00/hour effective next pay period (June 22, 2014). Seconded by Dunlap. Motion carried.

Adjourn

A motion was made by Loveland, seconded by Curry to adjourn at 8:51 p.m.

Submitted by DaNean Naeger, Village Clerk/Treasurer