

VILLAGE OF MONTICELLO BOARD MINUTES

APRIL 2, 2014

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Teresa Dunlap, Rene Nicholson, Doreen Sies, Laura Curry and William Loveland. Also present: Clerk DaNean Naeger, St. Sup. Kevin Komprood, Larry Strause, Bart Nies & Mark Digman. Absent: Randy Halvorsen

Pledge of Allegiance.

A motion was made by Laura Curry, seconded by Rene Nicholson and carried by voice vote to approve the agenda.

A motion was made by Laura Curry, seconded by Rene Nicholson and carried by voice vote to approve the minutes of the March 19, 2014 regular and March 26, 2014 special board meetings.

Hearings: Bart Nies – Sewer Use Charges. Bart & Mark from Delta 3 Engineering reviewed the reasoning behind the need for an increase in sewer rates. They explained how they came about figuring a residential equivalent unit (REU). One REU = 38,000 gallons of water/year. The village has a total of 455 residential customers; 53 commercial, 4 industrial, and 12 public authority for a total of 524. Commercial is figured differently using a charge of 10 gallons/seat. Some commercial businesses will be paying for more than one REU given they use more water. This new way of figuring gives the village a total of 684.5 REU's. Current net loss of funds for 2013 was \$133,000.

Base rate = annual debt payments + annual replacement costs; Volume rate = O & M costs
Four options were reviewed:

Option #1 - \$34.33/mo + \$5.10/1,000 makes up debt loss fast, average yearly increase of 16.6%. This leaves the village with a net loss of \$15,206.14. Over the next ten years the volume rate will increase \$1.00/1,000 every two years to catch up. Will take a total of eleven years to break even.

Option #2 - \$32.84/mo + \$5.10/1,000 base rate is less, this would include an increase each year. Average yearly increase is 13.1%. Would take ten years to get the village out of the red.

Option #3 - \$34.03/mo + \$5.10/1,000 same as option #1 but took out anticipated loan to make the debt expense less.

Option #4 - \$30.34/mo + \$6.80/1,000 increases the base rate and volume rate right away to get caught up. Averages 20% increase. Includes the anticipated loan. Will break even in three years.

Other charges (BOD, Phosphorus, etc.) current rates are fair amounts charged and did not increase these. The other charges currently don't affect anyone.

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Next regular board meeting the board will make a decision on which option to go with. Bart will finalize it, Clerk to publish in paper for public hearing and create ordinance.

Committee Reports

Finance –

- a) Motion made by Curry to approve April invoices cks#34908-34928 & 32429-34239 + manual in the amount of \$36,678.47. Seconded by Nicholson. Motion carried.
- b) Motion made by Curry to approve March payroll cks#34898-34906 V93-99 in the amount of \$10,730.68. Seconded by Nicholson. Motion carried.
- c) Recommendation to purchase PW truck. Motion made by Curry to purchase the 2015 public works truck (approximately \$47,000) and to finance it through the Board of Commissioners for a two year loan at 2% interest, seconded by Nicholson. Motion carried. Amount is less trade in value of the '99 350 dump truck and with water paying 10% of the cost. Truck includes all equipment, plow and sander and will be ready for the next snow season.

Rene Nicholson Police – Policy for Tasers was approved and went into effect April 1, 2014.

- a) Special Events Permit. Motion made Nicholson to allow Luckys Farm Tavern to have Spring Fling Triathlon on May 17, 2014 from 10 am – 11 pm. Seconded by Curry. Fence to be put a day in advance so that the police dept. can check it and be down on Sunday. Motion carried. Motion made Nicholson to amend Luckys Farm Tavern liquor license to include the event area. Seconded by Curry. Motion carried
- b) Motion made by Nicholson to approve Ordinance #2014-0402C Amending Section 6-2-7 of the Municipal Code of the Village of Monticello relating to snow and ice removal. Seconded by Sies. At the next POC meeting it will be recommended who is going to remove the snow, village staff or contract the service. Roll call vote: Curry –I; Nicholson – I; Sies – I; Dunlap – I; Loveland –I; Crooks – I. Motion carried 6-0.

Teresa Dunlap Public Works – None

William Loveland Personnel Report- None

Doreen Sies Park & Rec –

- a) Ball Program volunteer forms and policy. Noted that per the police dept., social security numbers are not needed for the background checks. Motion made by Sies to approve the ball program volunteer forms and policy as presented. Seconded by Nicholson. Question asked in who was evaluating the volunteer applications and if there were parameters set up for denial of them to participate. To be discuss at next Park & Rec meeting. Motion carried.
- b) Ball program fees. The only ball fee that was changed was for the 9/10 league to \$30 to match the other ones. Softball league was changed to number on back of shirt vs. hat if team chooses.

Kindergarten and First grade fee -\$20 includes T-shirt

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Coach Pitch 2nd-3rd grade fee - \$20 includes T-shirt

9/10 under League 3th-4th grade fee - \$30.00 includes T-shirt w/ number and hat

11/12 under League 5th-6th grade fee - \$30.00 includes T-shirt w/number and hat

13 under League 7th-8th grade fee - \$30.00 includes T-shirt w/number and hat

Girls Softball Junior & Senior League = \$30.00 include T-shirt w/ number OR hat

Motion made by Sies to approve the above ball program fees. Seconded by Nicholson.

Question asked when registration begins and ends. To discuss at next Park & Rec meeting. Motion carried.

- c) Pool fees. Changes made from 2013 include raising the daily fees by \$.25 to cover sales tax.

Adult Resident - \$3.25

Non-Resident - \$4.25

Students 5-18 yrs. Resident - \$2.25 Non-Resident - \$3.25

Wednesday and Sunday - \$1.75

Tax included in all other fees and remain the same.

Motion made by Sies to approve the pool fees as noted above. Seconded by Curry.

Question asked if there was a water fitness instructor. To discuss with new head lifeguard Lukas K. Motion carried.

- d) Hiring of lifeguards. Motion made by Sies to hire Dylan Beckwith w/ WSI at \$7.50/hr., Claire Bruns w/ WSI at \$7.75/hr., Paige Dilley at \$7.50/hr.; Mackenzie Halvorsen at \$7.50/hr.; Jordyan Kubly at \$7.50/hr., and Hunter Pratt will be renewing WSI at \$7.75/hr. Plus they will get a \$.25/hour incentive for teaching swimming lessons. Seconded by Nicholson. Motion carried.

Administrative Report by DaNean Naeger.

- a) 2013 Recycling grant results. Presented the 2013 Annual Recycling Report. The Village's per capita collection is 104.02 and the standard is 82.40. Noted that with the new recycling contract, Pelleteri, don't weigh the recyclables like the previous hauler. They give each dumpster a weight and calculate it by how many dumpsters they pick up. This puts the village low on tonnage per year compared to previous years. Only way to increase the tonnage is by paying for more dumpsters.
- b) PSC report update. Auditor indicated that the percentage of water loss continues to increase. In 2012 total % of loss was 41%, in 2013 – 43%. Clerk has been monitoring monthly starting this year and each month it has been increasing. Last survey for leaks was done in 2011 and costs \$1,100 with Water Leak Locators. Motion made by Loveland to hire Water Leak Locators to come and perform a survey of the village for leaks. Seconded by Curry. Motion carried.

President's Report by LaVerne Crooks – None

Unfinished Business

- a) Motion made by Dunlap to approve Ordinance #2014-0402 Amending Section 11-2-2, 11-2-3 and 11-2-4 of the Municipal Code of the Village of Monticello relating to carrying concealed weapons, safe use and transportation of firearms and bows and throwing or

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shooting of arrows, stones and other missiles prohibited. Seconded by Sies. Roll call vote: Dunlap – I; Loveland – I; Curry – No; Nicholson – No; Sies – I; Crooks – No. Motion failed 3-3. Board would like to exclude the library and pool from having concealed weapons. To be brought back at next meeting.

New Business

- a) Arbor Day Proclamation. Village President read the proclamation. Motion made by Curry to make April 22, 2014 as Monticello Arbor Day. Seconded by Nicholson. Motion carried. Trees will be planted west of lake. State Forester called to give recommendation of type of trees. Students plan on attending.
- b) Motion made by Curry to approve Ordinance #2014-0402A Amending Section 7-2-5 of the Municipal Code of the Village of Monticello relating to alcohol beverage license fees. Seconded by Dunlap. Roll call vote: Loveland – I; Dunlap –I; Sies – I; Nicholson – I; Curry –I; Crooks –I. Motion carried 6-0.
- c) Possible Resolution #2014-0404 Amending Fee Schedule. Clerk provided surrounding area fees charged for alcohol beverage licenses. The board felt the fees were in line with the surrounding area and choose not to increase them.
- d) Motion made by Dunlap to approve Ordinance #2014-0402B Creating Section 2-1-8 of the Municipal Code of the Village of Monticello relating to elector registration. Seconded by Curry. Roll call vote: Loveland – I; Dunlap –I; Sies – I; Nicholson – I; Curry –I; Crooks –I. Motion carried 6-0.
- e) Motion made by Curry to approve Resolution #2014-0402 Authorizing Voter Registration Locations for Election Day Registrations. Seconded by Nicholson. Roll call vote: Loveland – I; Dunlap –I; Sies – I; Nicholson – I; Curry –I; Crooks –I. Motion carried 6-0.
- f) Special Event permit. Motion made by Nicholson to approve special event permit to the Community Club for the Easter Egg Hunt on April 19, 2014. Seconded by Curry. Motion carried.

Adjourn

A motion was made by Nicholson, seconded by Curry to adjourn at 8:30 p.m.

Submitted by DaNean Naeger, Village Clerk/Treasurer