

VILLAGE OF MONTICELLO BOARD MINUTES
MARCH 5, 2014

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Teresa Dunlap, Rene Nicholson, Doreen Sies, and William Loveland. Also present: Clerk DaNean Naeger, St. Sup. Kevin Komprood, Officer Hicks, Larry Strause, Lt. Hicks, Bart Nies. Absent: Randy Halvorsen, Laura Curry

Pledge of Allegiance.

A motion was made by Rene Nicholson, seconded by Teresa Dunlap and carried by voice vote to approve the agenda with the change of moving 6c to 6a position.

A motion was made by Bill Loveland, seconded by Rene Nicholson and carried by voice vote to approve the minutes of the February 19, 2014 regular board meeting with the following changes: Fire Code – Rene Nicholson voted opposed.

Hearings: None

Library Board introduced to the Library staff and board. Noted they offered 71 programs in 2013 with 7,100 participates. They had 71,000 materials checked out of which 27,000 were children's. They served 16,600 patrons and over half of these use the computers. Noted the Library plays a vital role in the community and thanked the board for their support.

Green County Sheriff's Dept., Lt. Hicks discussed how the tasers work, reasons for their use and safeguards to take with them. Provided tips on what should be included in the policy. Questions were answered from the board. Lt. Hicks recommended the replacement plan given they get damaged with getting in and out of vehicles along with normal wear and tear.

Wade Wittenwyler requested use of the parking lot to place amusement rides and concessions from S&J Enterprizes for the Homecoming event planned for July 10-13th. It was recommended that he meet with the Park & Rec Committee to review the area and to see what is needed for the protection of the blacktop. Motion made by Rene Nicholson to approve the Community Club the use of the parking lot for the amusement rides. Seconded by Doreen Sies. Motion carried.

Bart Nies from Delta 3 Engineering reviewed cost estimates for the reconstruction on N. Monroe Street (W Coates to N End). Provided a couple of options with the storm sewer and street construction. Costs between \$508,900 and \$943,225 with the different options. Motion made by Bill Loveland to go with the following tentative options/plans: Sanitary sewer manhole rehabilitation and extension for future development for \$66,260; Water main 6" – 1,560 l.f. for \$128,850; Storm Sewer – 2,250 l.f. includes installing a culvert for \$391,595; and Street Construction – 2,070 l.f. with new curb and gutter on the east side for \$356,530; for a total of \$943,225. Seconded by Tere Dunlap. Motion carried.

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Bart Nies reviewed grant funds. Indicated in order to qualify for the CDBG funds the municipality must have 51% of its citizens be low-moderate income. Surveys were sent out and did not receive enough of them back to meet the testing. The ones that were returned showed 25% were in the low-moderate income bracket. Given these numbers, the Village does not qualify for a CDBG grant. The Safe Water Drinking grant through the DNR is \$130,000. Rural Development with a project cost of \$900,000 will give up to \$200,000 - \$250,000 grant. If you take the grant you must also get a loan through them. The current interest rate is 3.5% for a 40 year loan. Note there is a lot more work involved with this type of grant/loan given it is federal funds. Rural Development would like to know if the Village is going to apply otherwise they will release the funds to someone else. Work would need to commence in 2015. Clerk to work with the Finance Committee to review best options for financing the project. Currently there are no funds allocated towards this project and the proposal costs include engineer fees.

Bart went through the schedule if the project was to commence in 2015:

- Survey work to be done late Spring/early Summer
- Design work to be completed by late August/early September
- Approve plans by December 2014, bidding for February 2015

Bart Nies reviewed a preliminary Sewer Use Charge spreadsheet. The status of the phosphorus upgrade to the sewer plant is still not known. Bart figured a one million dollar construction cost. Noted that the initial sewer plant loan will be paid off this year. Gave an option if the Village wanted to use some of the equipment replacement funds to offset the costs and can remove new debt but leave current debt to help with rates. Reviewed 5 different options of doing the rate structure. Reviewed how REU's were determined and wanted information from the Village on should proceed with the calculations. Commercial properties were discussed in how to figure REU's. The board directed Bart to go with option #5 – charge base rate to cover debt and the rest of the O&M to go towards volume charge. Will need to get final proposed to board to review and hold a public hearing. To review at April board meeting.

Committee Reports

Finance – Discussed financing for PW truck, to review further at the March 19th meeting.

- a) Motion made by Bill Loveland to approve March invoices. Seconded by Rene Nicholson. Motion carried.
- b) Motion made by Bill Loveland to approve February payroll. Seconded by Rene Nicholson. Motion carried.

Rene Nicholson Police – Officer Hicks to attend Patrol Officer response to street drug training in Fennimore March 24-28th. Seminar is free and just need to pay for mileage and wages. 90 cases up to date. Will be submitting rest of squad expense to insurance company for reimbursement.

- a) Finishing policy on tasers. Taser training to be done in two weeks. Motion made by Rene Nicholson to purchase 2-X26P tasers in the amount of \$1,977. Seconded by Doreen Sies.

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Motion carried. If officers want a holster, it will be purchased using their uniform allowance. The tap program (replacement plan) is figured in with the price.

- b) Snow Removal Ordinance – to be reviewed by the committee further.
- c) Medication Round-Up is April 26th at the Recycling Center 9-11 am

Teresa Dunlap Public Works –

- a) Spring Clean Up Day, April 21st. Motion made by Tere Dunlap to approve the Spring Clean Up Day for April 21, 2014. Seconded by Rene Nicholson. Motion carried.
- b) Hiring of John Blumer to help with Spring Clean Up day. Motion made by Tere Dunlap to approve the hiring of John Blumer @ \$8.00/hour for up to 24 hours to help at the Spring Clean Up. Seconded by Doreen Sies. Motion carried.
- c) Purchase of portable radio. Noted the truck radio is ducked taped together and needs to be replaced. Motion made by Tere Dunlap to purchase Kenwood TK2170 portable radio from General Communication for \$510. Seconded by Doreen Sies. Motion carried.
- d) Use of county's retro-reflectometer machine. The sign retro-reflectivity second step is to be completed by June 2014. The county has a machine that checks the signs but only allow the machine to be used by their employee. Motion made by Tere Dunlap to get the machine from the county for \$280 for one day use to check the signs. Seconded by Doreen Sies. Motion carried.

William Loveland – Fire Report

January/February invoices were approved. Saturday, May 17th there will be a Hog roast and Jam Chevy garage test drive fundraiser. There is some broken equipment that will need to get fixed. Discussed EMT/Fire call billing- noted if they don't pay it is written off. In 2019 the air tanks will need to be replaced. Originally purchased with a grant ten years ago. They have 18 air packs (\$4,000 ea.) and 52 tanks (\$1,000 ea.) for an approximate replacement cost of \$124,000/3 districts = \$42,000. Will need to start budgeting for this expense. Truck #6 valves are leaking – est \$3,000 to repair. False alarm calls were discussed. Village ordinance indicates the first two calls are at no charge. This ordinance has not been updated since 1989. Fire Dept. feels all calls should be billed given they bill \$20/man/hour and don't know it's a false call until they arrive on scene.

Doreen Sies Park and Recreation –

- a) Hiring of Head Lifeguard. Motion made by Doreen Sies to hire Lukas Kolash as head lifeguard for the 2014 season @ \$10/hour and be given an additional \$0.25/hr. for teaching swimming lessons. Seconded by Rene Nicholson. Motion carried.
- b) Reimbursement for CPO training to head lifeguard. Motion made by Doreen Sies to reimburse Lukas Kolash \$150 for CPO training, to be paid ½ after 1st year of service and 2nd ½ upon completion after 2nd year, to be paid hourly wage to take the CPO class. Seconded by Rene Nicholson. Motion carried.

Administrative Report by DaNean Naeger.

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- a) CDBG Small Cities Program. Information provided on this program. The Village can administer the program if they choice too. Clerk advised leaving it with the County.
- b) Zoning Board Workshop – Dodgeville March 18th. Provided information on workshop.
- c) Request to attend MTAW Spring Conference in Elkhart Lake, WI. Motion made by Bill Loveland to approve the Clerk to attend the MTAW training in Elkhart Lake on May 1st & 2nd in the amount of \$448.40. Seconded by Tere Dunlap. Motion carried.

President's Report by LaVerne Crooks - None

New Business

- a) Motion made by Tere Dunlap to approve Resolution #2014-0305 Cetera Investment Services, Authorize Clerk/Treasurer as Agent. Seconded by Rene Nicholson. Roll call vote: Bill Loveland – I; Tere Dunlap –I; Doreen Sies – I; Rene Nicholson – I LaVerne Crooks –I. Motion carried 5-0.
- b) Motion made by Teresa Dunlap to approve Resolution #2014-0305A Authorizing and Setting Fees. Seconded by Rene Nicholson. Roll call vote: Bill Loveland – I; Tere Dunlap – I; Doreen Sies – I; Rene Nicholson – I LaVerne Crooks –I. Motion carried 5-0.
- c) Motion made by Doreen Sies to approve Resolution #2014-0305B Amend Monticello Pension Plan. Seconded by Tere Dunlap. Roll call vote: Bill Loveland – I; Tere Dunlap –I; Doreen Sies – I; Rene Nicholson – I LaVerne Crooks –I. Motion carried 5-0.
- d) Motion made by Tere Dunlap to approve Resolution #2014-0305C Approving New Retirement Plan with Nationwide Financial. Seconded by Doreen Sies. Bill Loveland – I; Tere Dunlap –I; Doreen Sies – I; Rene Nicholson – I LaVerne Crooks –I. Motion carried 5-0.

Adjourn

A motion was made by Bill Loveland, seconded by Rene Nicholson to adjourn at 9:55 p.m.

Submitted by DaNean Naeger, Village Clerk/Treasurer