

VILLAGE OF MONTICELLO BOARD MINUTES
MARCH 19, 2014

President LaVerne Crooks called the meeting to order at 7:11 pm. Present: LaVerne Crooks, Teresa Dunlap, Rene Nicholson, Doreen Sies, Laura Curry and William Loveland. Also present: Clerk DaNean Naeger, St. Sup. Kevin Komprood, Village Attorney Alicia Augsburger, Larry Strause, Craig Patchin. Absent: Randy Halvorsen,

Pledge of Allegiance.

A motion was made by Laura Curry, seconded by Teresa Dunlap and carried by voice vote to approve the agenda.

A motion was made by Bill Loveland, seconded by Doreen Sies and carried by voice vote to approve the minutes of the March 5, 2014 regular board meeting.

Hearings: Family Fresh Pack, request for a sewer refund on utility bill due to leak. Craig Patchin, renter of the property indicated that they had a water leak due to frozen/broken water pipes. Plumper verified that the water leaked into the ground below the crawl space where the lines were damaged and did not go down the sewer system. Motion made by Loveland to grant a refund to Family Fresh Pack's renter in the amount of \$690.88 from sewer, seconded by Curry. Motion carried.

Committee Reports

Finance –

- a) Motion made by Curry to approve March invoices cks#34873-34907 + manual in the amount of \$217,921.23. Seconded by Nicholson. Motion carried.
- b) Motion made by Curry to approve March payroll cks#34861-34872 7 V86-92 in the amount of \$13,112.69. Seconded by Rene. Motion carried.
- c) Discussed financing for PW truck, to review further at the April 2nd meeting. It was recommend that the financing for the street project should come back to the board for a decision. Motion made by Curry to set up a special meeting of the board to discuss financing of the street project next Wednesday, April 26th at 6:30 p.m., seconded by Nicholson. Motion carried.

Rene Nicholson Police – None

Teresa Dunlap Public Works – Storm sewer map would cost approximately \$750, advised to wait until street project is completed and have it updated then. Bart Nies is finishing up the report for the phosphorus removal and will send it in. This is estimated to be a million dollar project.

- a) Well#1 and pump cost estimates. Met with Bart Nies on well #1 repair/rebuilding. Cost estimates came in at \$270,000 plus \$13,500 for maintenance of pump/piping. The well will be down for approximately three months while construction is in progress, will need to rely on well#3. Could delay until 2015 and submit a grant to assist in the fall.

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Impression from DNR is that this will need to be done with or without a grant. Would need to go through the PSC for rate increase for financing. Motion made by Curry to amend the above special meeting motion to add the well#1 financing to the items of discussion, seconded by Dunlap. Motion carried.

William Loveland Personnel Report-

- a) Life/Disability carrier change. Reviewed a couple of groups for life/disability insurance and noted they were not all comparable. It was decided to go with the State Life Insurance plan with the Village paying 100% of the base premium, spouse and dependent coverage will be offered but at employees cost. Motion made by Loveland to approve Resolution #2014-0319 Inclusion Under Group Life Insurance with the Department of Employee Trust Funds, seconded by Curry. Roll call vote: Loveland – I; Dunlap –I; Sies – I; Nicholson – I; Curry –I; Crooks –I. Motion carried 6-0.

Motion made by Loveland to go with Hartford for short and long term disability insurance with the Village paying 100% of the costs. Seconded by Curry. Motion carried.

- b) Personnel Manual changes – Life/Disability: Motion made by Loveland to change the personnel manual to read: “Short & long term disability insurance is available to full-time employees. The Village pays 100% of the cost of these plans. Life insurance is available to full-time employees. The Village pays 100% of the basic plan. Additional coverage is available at employee cost. Employees may optionally provide life insurance for spouse and dependents at the employee’s cost. Income attribution, if any, for tax purposes is the responsibility of the employee. New employees shall be eligible for disability and life insurance benefits immediately upon the start of active service.” Seconded by Curry. Motion carried.

Doreen Sies Library – Noted 29 attended the Chick Flicks event; book group was on poetry and snow child; computer tables and chairs were to be delivered on the 17th of March, old ones to be sold – paid by the Friends of the Library Silent Auction; looking at getting a fabric bulletin board, carpet squares and doing some painting; Sharon Knight and Brenda DiChristina are the two new employees that replaced Pamela Schilder & Elizabeth Freeman. Next meeting is March 26th at 5:30 p.m.

Administrative Report by DaNean Naeger.

- a) Shred Event. Information provided on this program through Pellitteri. Cost to the village is \$100 for two hour use. Limited to 3-5 boxes per customer. It was decided to not offer this program at this time.
- b) Confidential paper shredding cabinet. Provided information on getting a cabinet for the Village office to use to place paper in that needs to be shredded. Pelleteri truck would stop, shred and provide a certificate of destruction for \$20/stop. No action.

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President's Report by LaVerne Crooks –

- a) Update on Community Center, relating to Legion. Met with some of the Legion members and notified them of what the village is doing in regards to the survey and appraisal for possible sale of the property.
- b) Employee Retirement fund – Has been completed and will take effect April 1, 2014.
- c) Kudos to the Board Members was given for all the work that has been completed this past year.

New Business

- a) Motion made by Curry to approve Ordinance #2014-0319 Amending Section 3-1-12 and Omitting Section 3-1-13 of the Municipal Code of the Village of Monticello relating to bidding procedures and bid solicitation procedures. Seconded by Dunlap. Roll call vote: Bill Loveland – I; Tere Dunlap –I; Doreen Sies – I; Rene Nicholson – I; Laura Curry –I; LaVerne Crooks –I. Motion carried 6-0.
- b) Ordinance #2014-0319A Amending Section 11-2-2, 11-2-3 and 11-2-4 of the Municipal Code of the Village of Monticello relating to carrying concealed weapons, safe use and transportation of firearms and bows and throwing or shooting of arrows, stones and other missiles prohibited. Discussed in length with the Village Attorney. Current ordinance prohibits all concealed weapons which goes against state statues. It was rewritten to prohibit on owned or lease property of the village which is signed. Motion made by Curry to approve Ordinance #2014-0319A as written. Failed due to a lack of second. Village Attorney was advised to rewrite to allow concealed weapons on public property.

Motion made by Nicholson to go into CLOSED SESSION per Sec. 19.85 (1)(e) for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session; to wit; to consider the sale of Village owned property and purchase property located in the Monticello Industrial Park. Seconded by Curry. Roll call vote: Bill Loveland – I; Tere Dunlap –I; Doreen Sies – I; Rene Nicholson – I; Laura Curry –I; LaVerne Crooks –I. Motion carried 6-0.

Adjourn – was done in closed session

A motion was made by Curry, seconded by Nicholson to adjourn at 8:45 p.m.

Submitted by DaNean Naeger, Village Clerk/Treasurer