

VILLAGE OF MONTICELLO BOARD MINUTES
FEBRUARY 5, 2014

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Teresa Dunlap, Laura Curry, Rene Nicholson, Doreen Sies, and William Loveland. Also present: Clerk DaNean Naeger, PW Director Kevin Komprood, Larry Strause. Absent: Randy Halvorsen,

Pledge of Allegiance.

A motion was made by Laura Curry, seconded by Rene Nicholson and carried by voice vote to approve the agenda. A motion was made by Laura Curry, seconded by Doreen Sies and carried by voice vote to approve the minutes of the January 15, 2014 regular board meeting.

Hearings: None

Committee Reports

Laura Curry Finance –

- a) Motion made by Laura Curry to approve February invoices, cks #34682-34685, Manual, 34749-34786 totaling \$33,281.85. Seconded by Rene Nicholson. Motion carried.
- b) Motion made by Laura Curry to approve January payroll, cks #34729-34738 & V68-72 totaling \$17,593.48. Seconded by Rene Nicholson. Motion carried.
- c) Motion made by Laura Curry to approve operator licenses to Angelleena Wegehaupt, Roberta Kubly and Olivia Huseman. Seconded by Rene Nicholson. Motion carried.

Rene Nicholson Police – Approved schedule, working on snow removal ordinance, noted was over budget in 2013 by \$14,000, uniforms was budgeted in fringes for 2014 and has been separated out so Committee can see it, checking on insurance coverage for the use of Tasers, 42 cases year to date.

- a) Special Event Application – Monticello Community Club for May 16-18, 2014. Todd and Leslie Brugger were present to answer questions. Noted the May 18th was a rain date. Providing porta potties and dumpster. Use of ballpark only. Police Dept. to check fencing day prior to event. Currently does not have insurance coverage but looking into it. Has been exempt in the past. Motion made by Rene Nicholson to approve the special event permit to the Monticello Community Club for May 16-18, 2014. Seconded by Laura Curry. Motion carried.

Teresa Dunlap Public Works – Lighting at the recycling center has been completed. Will continue to review the dumpster at the recycling center to see if another one is needed. No water main breaks. No updates from Delta 3. Feel the community center is out of the PW Committee hands and onto the board. Attending to revision of time sheets. Sewer plant reorganization is tabled until Guy officially retires. PT help has already been completed in January. Repair of the snow removal red truck was fixed at a cost of \$600. Have been personally delivery water samples because Spee-Dee and Post Office are not able to get samples to them within the 30 hour

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deadline. This is causing the schedule, extra cost in redoing sampling and remailing. It was recommend he try UPS. Discussed Well#1 work with servicing pump/pipes and separation of chemicals due to erosion problems. Kevin to look into cost to repair existing building with upgrades or to build a new building.

- a) Treating of Lake Montesian. Committee authorized Kevin to purchase 700 pounds of Navigate brand chemicals (\$4.20/lb.-requires 100#per acre) from Halena Chemical Company for a total cost of \$2,940 for the treatment of weeds in the lake. Question asked if the school students are able to pull the weeds for a school project. Kevin indicated that the chemical is safe for swimming four hours after application and would need to be applied when the water temperature reached 55 degrees. Motion made by Tere Dunlap to purchase the Navigate chemical from Halena for a cost of \$2,940. Seconded by Rene Nicholson. Motion carried.
- b) Replacement of dump truck. Would like to sell the 1999 F-350 2WD truck (\$8-9,000) and replace with an F-450 4WD and have a lift out salt spreader put in. Estimated \$60,000 cost. Currently have \$22,000 set aside. Question raised with possible borrowing funds for this truck. Kevin noted that the truck would need to be ordered by April to have for the next winter season. Kevin is looking into specs. Truck is used by several departments. No action taken.

William Loveland – Personnel/Fire Reports

Fire – Approved invoices, signed agreement with Town of Sylvester effective July 1, 2014. The Fire Dept. is reviewing bylaws. Pumper/tanker to be maybe done by March.

Doreen Sies Park and Recreation – Noted she Rachel Rufer met with Mark G. from the school in regards to swimming lessons and possible ball program. Update given by LaVerne Crooks that per DPI, they will not be able to participate or includes these with their summer program. Summer activities with the Dugout club were discussed – dues, upkeep of field, sponsorship, gift cards have changed. Pool Manager – CJ is not returning, recommended Claire Bruns. She recommended going down to 8 lifeguards and shorten the closing of the pool so that lifeguards can return to college. The pool fees will include sales tax in the price. Working on a pamphlet listing the shelters and what is included when they are rented. Head lifeguard or Manager will need CPO certification. Cost is \$300-\$350 and is good for two years. Could possibly reimburse the fee over a two year period. There will be no paid coaches this year. Next meeting is February 12th.

Library – Closed same days as the school due to the cold weather. Pam & Eliza will be leaving the Library. Jobs were posted. Sharon Briggs is leaving for vacation. Annual report due Feb. 10th. Friends of the Library purchased tables and computers. Next meeting March 5th.

Village President noted that the March 5th Board meeting will be held at the Library.

Administrative Report

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DaNean Naeger.

- a) Fire Code – Village Hall is not in compliance with exit signs. Clerk is looking at quotes for installation. Motion made by Laura Curry to table until next board meeting or when the quotes are back from other electricians. Seconded by Doreen Sies. Motion carried.
- b) Small claims action on M&M Cafe for delinquent personal property taxes. Motion made by Tere Dunlap to pursue small claims action on M&M Café. Seconded by William Loveland. Motion carried.
- c) 212 S Pierce Street water leak. Pipe broke in upstairs bathroom causing a lot of damage. Estimated 60,000 gallons. Meter is covered in a block of ice. Service was shut off on January 8, 2014. Sump pump was still working and some of the water went down the storm sewer. Clerk was directed to bill out as usual and allow the customer to come to the board to contest the bill and request reduction.

President's Report by LaVerne Crooks

- a) Lease Agreement with Greenwood State Bank. The Village has a 20 year lease agreement (ends 2017) for the Montesian Gardens. The Village is supposed to pay the bank \$100/year for the use. This hasn't happened. Village President requested to waive the advertising fee of \$60 for the sign located at the ballpark in lieu of payment of the lease agreement. Motion made by Laura Curry to approve no charging for the ballpark advertising sign. Seconded by Rene Nicholson. Motion carried.
- b) Community Center update. Hasse surveying has starting getting the search part of the surveying completed. Also going to do the recycling center. The Assessor is unable to value the property due to conflict of interest so will to hire this out. Looking at easements, access to back lot. Town of Mt Pleasant presented a letter and LaVerne updated them on the status of the building. They are looking at other options for elections and to hold their meetings.
- c) Alliant Energy has a grant available to assist with setting up a Village website. The Village currently does not have one. The grant covers 40% up to \$5,000. Would like a committee setup to discuss and review options. Recommending Jules Compel, possible school student, clerk's office and Kathryn from the Chamber as a committee. Motion made by Laura Curry to approve the ad-hoc website committee. Seconded by Tere Dunlap. Motion carried.
- d) Caucus – Declaration of Candidacy deadline. Legal staff reviewed this process and provided a letter of recommendation. Each candidate has until 5 p.m., five days after being served to return the paperwork to be eligible to be on the ballot. This is governed by the State and paperwork is not accepted even one minute after the deadline of 5 p.m.

Unfinished Business

- a) Highland Cemetery Rate Schedule Ordinance. Motion made by Laura Curry to approve Ordinance #2014-0205 Amending Section 8-4-13 of the Municipal Code of the Village of Monticello Relating to Highland Cemetery Rate Schedule. Seconded by William Loveland. Roll call vote: Laura Curry –I; Rene Nicholson – I; Doreen Sies – I; Teresa Dunlap – I; William Loveland – I; LaVerne Crooks – I. Motion carried 6-0.

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- b) Highland Cemetery property expansion. The property is owned by the Village. Purchased in 1999. Gene L has been cropping it since. Property would need to be surveyed and plotted. Motion made by Laura Curry to table until all parties have been informed, talked to about the Village's plans. Seconded by Tere Dunlap. Motion carried.

New Business

- a) Motion made by Laura Curry to approve Resolution #2014-0205 For Inclusion Under The Wisconsin Public Employers' Group Health Insurance Program. Seconded by Tere Dunlap. Roll call vote: Laura Curry – I; Rene Nicholson – I; Doreen Sies – I; Tere Dunlap –I; Bill Loveland – I; LaVerne Crooks –I. Motion carried 6-0.
- b) Motion made by Laura Curry to approve Resolution #2014-0205A Changing the 2013 Budget. Seconded by Doreen Sies. Roll call vote: Laura Curry – I; Rene Nicholson – I; Doreen Sies – I; Tere Dunlap –I; Bill Loveland – I; LaVerne Crooks –I. Motion carried 6-0.
- c) Motion made by Laura Curry to approve Resolution #2014-0205B 2013 Reserve Accounts. Seconded by William Loveland. Roll call vote: Laura Curry – I; Rene Nicholson – I; Doreen Sies – I; Tere Dunlap –I; Bill Loveland – I; LaVerne Crooks –I. Motion carried 6-0.
- d) Street Parking Exemption. Motion made by Bill Loveland to approve street parking exemptions for 347 S Garfield St and 525 S Main St. Seconded by Rene Nicholson. Motion carried 5-1 with Tere Dunlap opposed.

Adjourn

A motion was made by Laura Curry, seconded by Doreen Sies to adjourn at 8:30 p.m.

Submitted by DaNean Naeger, Village Clerk/Treasurer