

VILLAGE OF MONTICELLO BOARD MINUTES
FEBRUARY 19, 2014

President LaVerne Crooks called the meeting to order at 7:00 pm. Present: LaVerne Crooks, Teresa Dunlap, Rene Nicholson, Doreen Sies, and William Loveland. Also present: Clerk DaNeen Naeger, PW Director Kevin Komprood, Officer Myrland. Absent: Randy Halvorsen, Laura Curry

Pledge of Allegiance.

A motion was made by Teresa Dunlap, seconded by Rene Nicholson and carried by voice vote to approve the agenda. A motion was made by Doreen Sies, seconded by Rene Nicholson and carried by voice vote to approve the minutes of the February 5, 2014 regular board meeting with the following changes: Park & Rec – Rachel Rufer met with Mark G.; Public Works – change from \$2,000 to \$22,000.

Hearings: None

Committee Reports

Laura Curry Finance –

- a) Motion made by Rene Nicholson to approve February invoices, cks #34686/87-34787-90, Manual, 34798-34819 totaling \$479,665.84. Seconded by Doreen Sies. Motion carried.
- b) Motion made by Rene Nicholson to approve February payroll, cks #34739-34748 & V73-79 totaling \$11,179.62. Seconded by Doreen Sies. Motion carried.
- c) Motion made by Rene Nicholson to approve Temporary Class “B” license for Spring Fling to Monticello Community Club for May 16-18, 2014. Seconded by Doreen Sies. Motion carried 4-1 with Bill Loveland opposed.

Rene Nicholson Police – None

Teresa Dunlap Public Works – None

William Loveland – Personnel/Fire Reports

- a) Life/Disability carrier – Reviewed information presented by Dave Schachte. More information from carries coming yet. Will be updated at next meeting.
- b) Personnel manual changes – Motion made by Bill Loveland to approve the Bereavement and Hospitalization Recognition and Retirement Recognition policies to be included in the personnel manual. Seconded by Teresa Dunlap. Motion carried.
CDL – Motion made by Bill Loveland to not reimburse for CDL endorsement. Bill Loveland resended his motion. It currently is not in the personnel manual and was turned down at committee level.
Overtime hours counted towards personnel time – Motion made by Bill Loveland to add the sentence to 4.4 Personal Hours – “Hours per week is based on standard hours hired to work, does not include overtime hours.” Seconded by Teresa Dunlap. Motion carried.

VILLAGE OF MONTICELLO BOARD MINUTES
FEBRUARY 19, 2014

Time clocks – non-functional at this time. All employees are to use time sheets. The pool will also use time sheets developed by the Clerk's office. If problems arise from the pool, committee will relook at purchase of a time clock.

Doreen Sies Park and Recreation – Ball program met on Feb. 10th. They questioned if the Village held a raffle tax number. Answer – no and advised to check with other organizations that may.

- a) Ad in paper for lifeguards and coaching summer ball program. Five lifeguards are returning, three have WSI training. Need four more lifeguards. Need coaching volunteers for the ball program, LaVerne put a notice in the paper. If they don't get enough volunteers, the ball program will not be held. Deadline is March 24th. Motion made by Doreen Sies to place an ad in the Post Messenger for four lifeguard positions. Seconded by Rene Nicholson. Motion carried.

Administrative Report by DaNean Naeger.

- a) League of WI Municipality Annual Conference April 10 & 11, 2014. Motion made by Teresa Dunlap to send DaNean Naeger as the Village's representative to the League of WI conference in April. Seconded by Bill Loveland. Motion carried.
- b) Election Contingency Plan. Motion made by Teresa Dunlap to approve the Village of Monticello Election Contingency Plan. Seconded by Bill Loveland. Motion carried.

President's Report by LaVerne Crooks

- a) Community Center update. Hasse is working on the surveying of the community and surrounding area. Hopes to have a report by the end of February. Contacted Bidlingmaier Realty to appraise the property. Second meeting in March will need to have a closed session to review the information and set sale price of property. PW Director is running water at the community center to avoid freeze up of the water lateral.
- b) Update on thawing of water laterals from insurance company and PSC Rule & Regulations. Information was provided by the Village's insurance company in regards to the use of welders on thawing out water laterals. The Village has had five properties that have had frozen laterals – one still exists. The cost to thaw each one averages \$1,000. Would like the Public Works Committee to look into a process that needs to be followed of when the Village should request water to be run at each residence. The Utility must inform the customers or the Village is negligent.

Unfinished Business

- a) Fire Code – Village Hall is not in compliance with exit signs. Received two bids. One from Gentz (\$795) and the other from Light It Up (\$575). Electricians informed of us of code, that another exit sign was needed by the restrooms to direct the public to the exit door. Both also quoted for doing the two hallway lights. Difference in quotes was that Gentz quoted battery standby lights and Light It Up did not. Motion made by Bill Loveland to accept Gentz Electric proposal for doing three emergency lights in the amount of \$525. Seconded by Teresa Dunlap. Motion made by Bill Loveland to amend

VILLAGE OF MONTICELLO BOARD MINUTES
FEBRUARY 19, 2014

his motion to include the two lights for the hallway in the amount of \$270 from Gentz.
Seconded by Teresa Dunlap. Motion carried 4-1 with Rene Nicholson opposed.

New Business

- a) Street Parking Exemption. Motion made by Teresa Dunlap to approve the street parking exemption for 615 E Park Ave. Seconded by Bill Loveland. Motion carried.
- b) Motion made by Teresa Dunlap to approve Ordinance #2014-0219 Repealing Section 7-3-3 of the Municipal Code of the Village of Monticello Relating to Non-Intoxication and Soda Water Beverage License. Seconded by Rene Nicholson. Roll call vote: Rene Nicholson – I; Doreen Sies – I; Tere Dunlap –I; Bill Loveland – I; LaVerne Crooks –I. Motion carried 5-0.
- c) Motion made by Teresa Dunlap to approve Ordinance #2014-0219A Creating Section 3-1-17 of the Municipal Code of the Village of Monticello Relating to Tax Exemption Reports. Seconded by Bill Loveland. Roll call vote: Rene Nicholson – I; Doreen Sies – I; Tere Dunlap –I; Bill Loveland – I; LaVerne Crooks –I. Motion carried 5-0.

Adjourn

A motion was made by Bill Loveland, seconded by Rene Nicholson to adjourn at 7:45 p.m.

Submitted by DaNean Naeger, Village Clerk/Treasurer